



**Minutes CCST Board of Directors Meeting
Thursday 05th February 2026 at 7pm
Online Teams**

	<p>Attendance: Keith Morgan [KM]; Mike Spear [MS]; Jeremy Williams [JW]; Rob Jeffery [RJ]; Phil Nifield [PN]; Jonathon Hicks [JH] Nick Williams [NW] Apologies: Tim Banks [TB]; Jonathan Day [JD]; Gethin Evans [GE]</p>	
	<p>The minutes of 08th January 2026 Board meeting were accepted as a true record.</p> <p><u>Matters arising/Review of Action Grid</u></p> <p>1] Change list of 3 board members allocated for the FSA mailing list KM: KM has arranged for this to be completed via Jane Hughes. Completed</p> <p>2] Draft notes for commentary on two main points from the FAB – Club meeting: Chair KM drafted these, sent around the board and put up on Trust website. Completed</p> <p>3] Draw up a list of Trust initiatives and pass around via the Whatsapp group: ongoing. Ongoing</p> <p>4] To plan, arrange and co-ordinate Trust Event with the addition of Q&A with Trust board, hopefully for late February: Planning is in the final stages. MS stated he was waiting for some info from the club regarding attendees. Hopefully completed within next few days. Ongoing</p> <p>Post meeting note: Event headline and fundraising initiative now confirmed, and Trust members and general fanbase have been informed. CCFC Former Players Association will be in attendance and open the event on behalf of the Trust.</p> <p><u>Correspondence</u> Nothing of note.</p> <p><u>Governance and Compliance</u></p> <p>1] Society rules review update: RJ gave a summary of where we are at with the FSA Pro Forma. Nothing much can move forward, until we have finalised our registered address. Looking ahead a date for the AGM was agreed on 28th May.</p> <p>Action 1 MS to book Ricoh suite or appropriate room at stadium for the AGM. MS</p> <p><u>Relationships/communications</u></p> <p>1] Fans Advisory Board update: the Action points raised at the FAB/Club meeting on 08th December have not yet been completed.</p>	

<p>The two Trust representatives of the FAB stated there has been nothing communicated since the last meeting. It was agreed that the Trust representatives will ask FAB Secretary when the next meeting is due to take place.</p> <p>2] Museum initiative update: JH led with this item and briefly went over the notes he sent out to Trust Board members post 28th January meeting. JH went on to say the theme of the meeting was that the club just don't have the funds to see it through at this time and budgets will be reviewed in March. It was agreed that JH will seek a further meeting with the CCFC Foundation to look at ways of keeping the momentum up and pushing the issue via the Foundation. It was also suggested and agreed that contact be made with the Supporter's Club to try and get them on board. Especially if a funding initiative has to be taken up if the club do not come up with funds down the line.</p> <p>Action 2 JH to arrange a meeting with Director of the CCFC Foundation in attempt to keep the pressure.</p> <p>Action 3 JH to contact CCSC Chair and Treasurer.</p> <p>Membership Present membership figure stands at 520</p> <p>Members' items/Questions for Board discussion:</p> <p>1] Member question geographical representation on the FAB. A member questioned why most of the elected FAB seem to be Cardiff based. The member suggested that the FAB be represented regionally. Answer: KM stated the FAB board is elected by ST holders, and it is their choice. It is not in the gift of the FAB or the club to change that, to set it up regionally.</p> <p>2] Member question Is the club preparing now for our potential return to the Championship Answer: The Trust can of course put this question to the club. But considering so many questions that have been asked since early in the season, have not yet been answered. The likelihood of an answer may not be quick in coming.</p> <p>3] Member question Survey of members - to understand wider members thoughts around the running of the club and areas the Trust could target for discussion in FAB and catch ups with Club: it was agreed Jon Day would investigate this. Answer: a topic that has been discussed at board level a number of times. The Trust has in that past conducted surveys and there were costs involved.</p> <p>Action 4: JD to investigate the feasibility of conducting a survey, taking into consideration cost effectiveness. Either for a package or one-off survey.</p> <p>Financial matters</p> <p>1] General update on finances: Board members received NW's monthly update via e-mail.</p>	<p>JH</p> <p>JH</p>
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<p>2] New Accountants/registered address: Hopefully this will be completed soon</p> <p>3] The 2026/27 budget: among the topics were membership increase/decrease perceptions. MS stated that maybe the focus should be on getting financial support from the fanbase in donations, one off or yearly in support of our mutual status/community work. Rather than through membership fees. MS added, increasing fees may also be an option. It was agreed that 3% increase in income from whatever source, be it growth in membership numbers/fees was to be budgeted for. PN suggested that 1927 shirt be manufactured for sale in 2027. This would certainly help to increase income for the 2026/27 year. It was agreed to go with 1 magazine for next year.</p> <p>Action 5: NW to amend the budget draft based on the discussions and will present the final budget at the next board meeting.</p> <p>4] Procurement of Accountants and new registered address: NW briefed the forum on the two quotes received and a decision made soon.</p> <p>Action 6 Finalise the details of the accountants by the week ending 20th February.</p> <p>5] Mi-voice Electoral services: following a recent demonstration given by the provider. The prospect of obtaining and using this service in the future was discussed. It was agreed this would be discussed in more detail at next meeting.</p> <p>6] Donation to Rookwood studios: it was agreed to donate the usual annual cheque of £100.</p> <p><u>Social events/community work:</u></p> <p>1] Planned event with Q&A with membership in February: Post meeting note: As above note - Event headline and fundraising initiative now confirmed, and Trust members and general fanbase have been informed. CCFC Former Players Association will be in attendance and open the event on behalf of the Trust. Flyers have been posted and notice of event have been put up on social media and members have been informed. MS stated he would be looking at a minimum of 50 people to attend. If we cannot reach that target, we may have to look at calling it off.</p> <p>2] Foodbank collection: The next date TBC. Most likely to be December.</p> <p>3] Magazine: next issue TBC</p> <p>4] The Memorial Garden: the second bin has now been completed and will be painted and installed into the garden when the weather gets better.</p> <p><u>AOB.</u> None Date of next meeting TBC</p>	<p>NW</p> <p>NW/KM</p> <p>All Board Members</p>
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Action Grid

Action	Item	To
1	Ricoh suite to book for AGM 28 th May.	MS
2	Arrange meeting with Director of the CCFC Foundation in attempt to keep up the pressure on Museum completion.	JH
3	Make contact with CCSC Chair and Treasurer reference joining forces for museum completion.	JH
4	Investigate feasibility of membership survey.	JD
5	Budget draft to be amended and presented at next meeting.	NW
6	Finalise who we will use for our Accountants and registered office facility	KM/NW

Mike Spear
Vice Chairman