



**Minutes CCST Board of Directors Meeting
Thursday 08th January 2026 at 7pm
Online Teams**

	<p>Attendance: Keith Morgan [KM]; Mike Spear [MS]; Jeremy Williams [JW]; Rob Jeffery [RJ]; Phil Nifield [PN]; Jonathon Hicks [JH] Jonathan Day [JD]; Gethin Evans [GE] Nick Williams [NW] Apologies: Tim Banks [TB;]</p>	
	<p>The minutes of 11th December 2025 Board meeting were accepted as a true record.</p> <p><u>Matters arising/Review of Action Grid</u></p> <p>1] MS to ensure members are informed of future Trust Board meetings and given a chance to raise items for the agenda. This was carried out prior to this meeting. Questions coordinated, listed and discussed in section <u>Membership</u> below.</p> <p>2] RJ to circulate templates to Trust board members for taking on tasks reference updated Society rules. This was completed in December.</p> <p>3] KM to contact host of ‘Voice of Bluebirds’ with a view to getting him to come along to the foodbank collection. KM stated he contacted Dan Pritchard a number of times regarding Dan’s request for an interview with Trust chair. However, to date he has received no replies. MS stated Dan did turn up at the Foodbank collection and gave MS a brief update on the set-up status of his podcast ‘Voice of the Bluebirds.’ KM stated he will contact Dan via e-mail again post meeting. If Dan does not respond the Trust will look at other social media options to promote the Trust.</p> <p><u>Correspondence</u></p> <p>1] A number of emails from members received as is normal Trust practice. Some are answered straight away if possible and others that require board discussion are kept back for Monthly meetings. Some of which appear further down in the minutes.</p> <p>2] MS mentioned a fair bit of traffic has been received from FSA sources including L1 and L2 email group. Topics covered included away ticket pricing, emails have been replied to with various Trusts’ offering information. MS stated he was in the process of replying, but noticed Keiran Jones Chair of CCFC DSA had replied with the information MS would have provided. MS assumed Keiran replied in his capacity as Club and National DSA group representative.</p>	<p style="text-align: center;">Completed</p> <p style="text-align: center;">Completed</p> <p style="text-align: center;">Completed</p>

	<p>KM touched on the rules regarding a maximum of three board members from each Trust can be registered for this mailing list. At Present JW, MS and KM are the three. An action was raised to amend this.</p> <p>Action1 KM to contact Jane Hughes to remove himself and replace with JH</p> <p><u>Governance and Compliance</u></p> <p>1] Society rules review update: RJ Briefed the forum on the progress. Main topic of conversation centred around the possible introduction of ‘Online voting.’ JW gave an indication of the Trusts currently operating Online Voting and the commercial bodies offering the service and the extent of it in respect of the nomination and voting processes. The Board stated that an in-depth costing of all the voting options would be required, review of processes offered, review of membership email addresses including “bounce backs” and members who had inadvertently “unsubscribed” and subsequent testing.</p> <p>The Board stated the timeframe between now and an Election prior to a May AGM was too short to implement safely and that the forthcoming Election would take place on the established postal basis. After the 2026 AGM it was agreed that the Trust board would undertake a full evaluation of Online Voting for a 2027 AGM with subsequent amendments to the Election Policy to cater for any necessary changes.</p> <p><u>Relationships/communications</u></p> <p>1] Commentary on FAB - Club minutes: the board agreed that we would comment on what we consider to be the two key elements/points of the meeting, focusing on two ‘action points’</p> <p>A] <i>‘Enquire if the Chairman would sanction a documented review’</i></p> <p>B] <i>‘Club to enquire if the owner would send a message to the fans.’</i></p> <p>Action 2: KM to draft notes reference the two points and circulate to board for approval and or amend. These will then be put up on our website, social media and emailed to members.</p> <p>2] Allocation of responsibilities to board members for Trust initiatives:</p> <p>KM stated that board members should be spreading the workload of current and likely emerging tasks. Suggesting we draw up a list of these tasks then invite board members to take control of specific areas. Some already have ownership; however, some tasks will have to be allocated, one being an election group having to be formed prior to this year’s election.</p> <p>Action 3 KM will initiate the list and send around via the Whatsapp group.</p> <p>3] Trust strategy for dealing with individual members queries: the board spoke about the influx of queries coming in from members following the recent upturn in membership. It was agreed</p>	<p>KM</p> <p>KM</p> <p>KM</p>
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there is a process already in place, where these queries will be taken up, discussed and if possible, answered at meetings and entered into the minutes.

It was further agreed; these must go through one avenue which at present is the members@trust email address. Not twitter or the media@trust or help@trust addresses.

JH proposed that we limit these questions to two or three per meeting. MS proposed for this meeting minutes, we will answer every question put through by members prior to the meeting. However, from here on, the board agreed that a maximum of three questions per meeting from members will be discussed. These will be addressed on a 'first come, first served' basis and should be based on matters relevant to the core purpose of the Trust. The reason being that there must be a limit on the time spent on these during any meeting as there is so much other formal business to address. Future open Q&A events can be used to address the bulk of members' queries.

Membership

Recruitment initiatives: New ideas and ones discussed in the past were discussed. One new initiative was to open the planned end of February Trust event with Q&A to all Cardiff City fans as well as Trust members.

A question related to this area of agenda Item area was passed to the board from a member. Item 3] in the next discussion refers.

Members' items/Questions for Board discussion:

1] **Member question:** Note the bucket collect for Don Murray didn't go ahead yesterday, as expected from SLO meeting minutes. Can Trust reach out to the club and confirm why and that we can support? I'm happy to stand with a bucket.

Answer: MS has fired this over to Paul Corkey for investigation and an answer. Hopefully this will be answered soon and can be fed back to members.

MS added, the SLO meeting minutes did not actually stipulate a particular game, SLO said he would be happy to lead, but it would require volunteers to assist.

Post meeting note: MS has contacted SLO and it appears the member putting forward the question has misread SLO entry into the minutes. SLO went on to say the Club has never organised Bucket Collections but facilitates and takes the lead in assisting groups that wish to carry bucket collections out.

SLO stated "that he would be happy to support if someone can start the ball rolling. The Trust Board's view is that we are more than happy to provide volunteers for a bucket collection, but in this case, with Don Murray being a Club legend, it must be under the overall direction of the Club.

2] **Member question:** The delay in the Museum appears down to funding. Similar to the above, can the Board confirm how much is

	<p>needed and can we take some ownership to help fund? Again, happy to help.</p> <p>Answer: KM and JH will be meeting this month with CCFC Foundation element of the proposed January 'steering group meeting' that has been put on hold. The prospect of looking at Trust and or Foundation funding will no doubt be discussed. But the focus will be to try and keep the project from gathering dust and of course, urge the Club to resurrect funding. The question of how much money is needed, will be raised.</p> <p>3] Member question: Membership growth has stagnated, what plans are in place to begin a drive and when will they be actioned. Why was no drive for membership actioned over a busy festive period?</p> <p>Answer: The board agreed the membership growth may have stagnated but over the quarterly period before end of year it grew significantly and broke many records. We must be pleased with that.</p> <p>We are always discussing ways to recruit and have taken steps in last few years. Introducing easier ways to join via quick online payment methods; placards placed outside trust office; word of mouth by board members being just a few. The board discussed trying to target younger fans. Engaging with 'Voice of Bluebirds' host and Trust member Dan Pritchard was thought a worthwhile idea. KM stated he has responded to him positively on two occasions but is still awaiting an answer from 'Voice of Bluebirds' to conduct an interview. KM will again try and get an answer from him. This will be a good time to try and target younger fans.</p> <p>In answer to a drive over Christmas period. The Trust board feel the Foodbank collection event that took place 12 days before Christmas was a good driver for Trust exposure and potential recruitment and was an event that kept several Board members busy. Other than that, the Boxing Day game was a time for family and Trust business could be put on the back burner.</p> <p>4] Member question: Debt is still a personal concern. There is no long-term plan in the club to reduce, nor manage it, based on FAB minutes. The head in the sand approach, given the Chairman's ongoing illness and absent owner, gives little confidence. Can the board publicly begin calls for further debt to equity conversion, to stabilise the club and ensure we won't be the next Sheff Wednesday.</p> <p>Answer: the club continues to comply with the relevant FFP regulations and have stated funds are available in the transfer window.</p> <p>In the case of overall finances, club directors have confirmed that VT continues to finance the club.</p> <p>The Trust will be able to make a comment once the audited figures become available.</p>	
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5] **Member question:** New regs from FSA were supplied, based on board minutes from Dec. Have these been reviewed? Can these be passed to members? Do new rules result in new election policy? Will election due be run based on current rules and will these be aligned to new fsa rules, post agm support?

Answer: Updated model rules have been supplied by the FSA which will be reviewed and incorporated for approval at the next AGM. Updated Model Rules will be made available on the Trust website in advance of the AGM for members to consider. Updated Model Rules do not necessarily lead to an amended Election Policy. The intention is, as referred to in the earlier minutes of this meeting, to carry out the Election by post under the existing Election Policy. The existing Society Rules will apply until the updated ones are approved at the AGM. As stated earlier, post 2026 AGM implementation of Online Voting will be investigated which will require a revised Election Policy.

Financial matters

- 1] **General update on finances:** Board members received NW's monthly update via e-mail.
- 2] **New Accountants:** This is being progressed.
- 3] **Don Murray Gofund:** The Board agreed to donate £100 immediately.

Social events/community work:

1] **Planned event with Q&A with membership in February:** MS will start the ball rolling by contacting stadium events and finding the availability of Ricoh suite or Premier lounge. The 26th February being the favoured date.

It was suggested we open this event up to non-members as well as members as part of a recruitment initiative. We will try to arrange for the manager and or a player to be present for a Q&A before opening a Q&A to everyone to the Trust Board.

Proceeds from Raffle and other money raised will be donated to the Don Murray GoFund.

Action 4 MS to initiate planning the event. When date confirmed MS will pass up ideas to the board, to make the occasion attractive to members and non-members alike, i.e. Team manager and or player Q&A before or after Trust Q&A.

2] **Foodbank collection:** recent collection on 13th December was a great success. PN will put something up on website soon. The collection raised 208kg of food and £750 in cash and cheques.

3] **Magazine:** next issue TBC

4] **The Memorial Garden:** MS briefed the forum regarding the ongoing projects. The veterans will be finishing off building the second garden bin 13th January. The materials and equipment for these were supplied by both CCST and CCSC.

AOB

MS

	<p>1] Museum project: JH informed the committee that himself and KM will be meeting with members of the CCFC Foundation on the 14th January to ascertain what is really going on with the Museum project. Date and time of next meeting 5th FebruaryTBC. </p>	All Board Members
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Action Grid

Action	Item	To
1	Change list of 3 board members allocated for the FSA mailing list	KM
2	Draft notes for commentary on two main points from the FAB – Club meeting	KM
3	Draw up a list of Trust initiatives and pass around via the Whatsapp group.	KM
4	To plan, arrange and co-ordinate Trust Event with the addition of Q&A with Trust board, hopefully for late February.	MS

Mike Spear
Vice Chairman