



**Minutes CCST Board of Directors Meeting  
Thursday 07<sup>th</sup> February 2024 at 7pm  
Cardiff City Stadium**

<p>Attendance: Keith Morgan[KM];Mike Spear[MS]; Phil Nifield [PN]; Jeremy Williams[JW]; Jon Day[JD]; Nick Williams[NW]</p> <p>Apologies: Rob Jeffery[RJ]; Gethin Evans[GE]</p>	
<p>The minutes of 04th January 2024 Board meeting were accepted as a true record.</p> <p><b><u>Matters arising/Review of Action Grid</u></b> 1] There were no actions raised at previous meeting.</p> <p><b><u>Correspondence</u></b> 1] The Trust received the Annual Insurance renewal. £600.00p and increase of £60.00p from previous year.</p> <p><b><u>Governance and Compliance</u></b></p> <p>1] <b>Social media policy:</b> ongoing 2] <b>FSA Director training:</b> KM informed those present that the online training which had been suspended for a period, has already recommenced early this month. Those present discussed the difficulty in engaging with the Training in the limited times it is available and the fact that it requires registering for each module. <b>Action 1</b> KM will forward the latest FSA update to the Board reference registering for the training.</p> <p><b><u>Relationships/communications</u></b></p> <p>1] <b>Fans Advisory Board (FAB) update post inaugural meeting:</b> KM and MS briefed the forum on what was gleaned from the Inaugural meeting with the club the evening before. There will be a standalone meeting with the Fans representatives on the 22<sup>nd</sup> February. Meeting with the club is scheduled for some time in May.</p> <p><b><u>Financial matters</u></b></p> <p>1] <b>General update on finances:</b> NW sent out latest financial report and issues to Board members prior to the meeting. 2] <b>Natwest Business Mandate:</b> ongoing.</p>	<p style="text-align: center;">KM</p>

	<p><b><u>Social events/community work</u></b></p> <p>1] <b>Proposed organising of a former player’s event:</b> GE sent out an e-mail with potential ideas prior to this meeting.  KM stated we should look at the proposed dates as there was a potential to clash with events that have already been announced by other groups. The DSA have organised one such event. KM went on to say the club have created a Former Players Club. And an event may follow. An idea was to contact the club and offer to work with them for such an event.  PN stressed to organise our proposed event will involve a lot of work and will require more than just a few people to organise it successfully. The general feeling was to get the Trust membership involved in organising. Maybe via Newsletter.  MS stated it would not be something that could be set up by the end of the season as first proposed. All agreed.  MS stated the event may warrant its own meeting.  It was agreed the proposed event will be a main item of agenda at next and future meetings. Where the practicalities can be further scrutinised.  PN proposed we maybe should attempt to get the Supporters Club involved.</p> <p>2] <b>Foodbank collection:</b> Next collection TBC.</p> <p>.</p> <p>3] <b>Magazine:</b> Latest addition should be out on the street very soon.</p> <p>4] <b>The Memorial Garden;</b> MS briefed the forum on ongoing projects. A large number of requests have been coming in for plots for interment of ashes etc. Soon there will be no room. And a need to expand may have to be realised. The commitment of the Veteran’s Hub is superb and pivotal.  MS informed the forum that his personal ongoing Fundraising via his away days coach is presently £1584.64p and the objective of acquiring a Container and getting it in place, could be realised by the end of the season.</p> <p><b><u>AOB</u></b></p> <p>1] KM will seek clarification from the Club regarding the announcement on Sky News today of an out of court settlement with Willie Mckay in relation to the Emiliano Sala tragedy.</p> <p>The date/time/venue for the next meeting Wednesday 07<sup>th</sup> March TBC 2024.  .....</p>	
		<b>All Board Members</b>

Action Grid

Action	Item	To
1	FSA Director training – KM to forward the latest e-mail from FSA	KM

