



**Minutes CCST Board of Directors Meeting
Thursday 14th September 2023 at 7pm
Boardroom Cardiff City Stadium**

	<p>Attendance: Keith Morgan[KM];Mike Spear[MS]; Phil Nifield [PN]; Jeremy Williams[JW]; Gethin Evans[GE]</p> <p>Apologies: Rob Jeffery[RJ]; Nick Williams[NW];Jon Day[JD];</p>	
	<p>The minutes of 17th August 2023 Board meeting were accepted as a true record</p> <p><u>Matters arising/Action points</u></p> <p>1] Companies House: updating with FCA.</p> <p>2] Main Entrance query Level 4 ST Holder: resolved by Wayne Nash</p> <p>3] Query regarding Car Park bottlenecking: issue has been explained and dealt with.</p> <p>4] Fans led review: KM has sought FSA guidance and awaiting a response.</p> <p>5] FCA Governance Audit – Development of policies: RJ sent out Code of Conduct policy to all Board Members. Further discussion and ways ahead will be discussed in Agenda Item</p> <p>6] Members Communications proposals and process: It was agreed that GE would provide details of base data needed to formulate proposals. RJ and GE have progressed this and have liaised with Trust partners to get the new e-mail platform and E-Newsletter up and running.</p> <p>7] Ukraine appeals monies: remaining £150 has now been paid</p> <p>8] Request for Financial assistance: Ongoing. MS agreed to contact Keiron Jones at the DSA and clarify the costs for both tables and Llandough hospital transport.</p> <p>9] Training Football Supporters’ Association on-line courses update: RJ has sent out an e-mail to members and dates are now known for the modules.</p> <p><u>Correspondence</u></p> <p>1] The Trust Board received an official invite from the CCFC Community Foundation – 5 year Media Strategy Launch. Four board members will attend.</p> <p><u>Governance and Compliance</u></p>	<p>NFA</p> <p>NFA</p> <p>NFA</p> <p>KM</p> <p>NFA</p> <p>NFA</p> <p>NFA</p> <p>NFA</p> <p>MS</p> <p>NFA</p> <p>NFA</p>

<p><u>Relationships/communications</u></p> <p>1} Fans led review developments: E-mail received from FSA regarding the Government pushing ahead with the plan for Independent Regulators. FSA are hoping to get this through by the time of the King’s speech in November.</p> <p><u>Member Communications Proposal and Process streamlining:</u></p> <p>1] Board member GE gave a comprehensive update on progress and what is in the pipeline. It was agreed an example of the newsletter would be e-mailed around to stakeholders with a view to sending out to Trust membership thereafter.</p> <p><u>Financial matters</u></p> <p>1] Universal Mandate request: The task of removing and adding signatories is still ongoing. KM/NW to progress</p> <p>2] Request for Financial assistance: As per Matters Arising Item 8 above.</p> <p><u>Training</u></p> <p>1] Football Supporters’ Association on-line courses update: requirements for Board Members/Directors. Now that dates of courses are known. There were some questions and concerns regarding board members availability on schedule dates.</p> <p><u>Social events/community work</u></p> <p>1] Foodbank collection: It was agreed the next collection will take place Millwall home game 9th December. MS, PN and former Vice Chair David Craig will be coordinating this. Wayne Nash will be contacted shortly and a pre collection meeting will take place on 9th October.</p> <p>2] Magazine: Next issue TBC</p> <p>3] The Memorial Garden; MS updated the forum on the status of ongoing projects and issues. The demand for plots and wall plaques has risen sharply in recent months. The Garden is proving popular with fans and community alike. The Trust continues to support the project. The date/time/venue for the next meeting Thursday 12th October TBC.</p> <p>*****</p>	<p>GE</p> <p>KM/NW</p> <p>All</p> <p>MS/PN RJ</p> <p>MS</p> <p>All Board Members</p>
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