



**Minutes CCST Board of Directors Meeting  
Tuesday 10<sup>th</sup> January 2023 at 7pm  
Held in Fred Keenor Suite Cardiff City Stadium**

	<p>Attendance: Keith Morgan[KM];David Craig[DC];Rob Jeffery[RJ];Phil Nifield[PN];Jeremy Williams[JW];Mike Spear[MS];Gareth Jones[GJ][by video link];Nick Williams[NW]</p> <p>Apologies: Jon Day[JD]</p>	
	<p>1.The minutes of November 15th meeting were accepted as a true record</p> <p><b><u>2.Matters arising</u></b></p> <p>a]Fans Led Review – KM to provide update under Agenda heading. b]Transfer embargo update – KM to provide under Agenda heading. c]FSA Audit of Trust activity – RJ to provide under Agenda heading. d]Ukraine Appeal monies – This to be explored further in meeting. e]DC reported that in spite of several requests he had not received an article for the magazine on the Rhymney Valley Foodbank from Steve Evans-Jones. It was decided that this would not now be pursued.</p> <p><b><u>3.Correspondence</u></b> There was none.</p> <p><b><u>4.Governance and Compliance</u></b></p> <p>a]FSA Audit Requirements: RJ distributed an FSA paper providing observations and recommendations with regard to this. He reported that:</p> <ol style="list-style-type: none"><li>1.Trust Policies to be available on website</li><li>2.Trust Rules to be available on website</li><li>3.Any changes to the rules needed to be passed by special resolution at an AGM before being registered with the FCA. RJ suggested that the AGM be brought forward to May 2023. This was agreed.</li><li>4.Skills gaps for Board members needed to be identified and steps taken to rectify. FSA training for this but dates for this training were still not available.</li></ol> <p>RJ to pursue and report on all the above matters.</p> <p>Cont.</p>	<p style="text-align: center;">KM RJ</p> <p style="text-align: center;">RJ</p>

	<p><b><u>5.Relationships and Communication</u></b></p> <p>a]Club transfer embargo:  KM reported that he had been informed by the Club that the first instalment of the Emiliano Sala transfer payment would be paid on this day ie 10/01/2023. KM and PN to work on report on this to be distributed with urgency to Trust members.</p> <p>b]Fans Led Review:  KM reported that the White Paper relating to this would be published by the end of the month ie January 2023. It is essential that the Board should follow closely the developments with this, liaise with all parties concerned and report to Trust members. KM to ensure that this happens at report accordingly.</p> <p><b><u>6.Financial matters</u></b></p> <p>a] Ukraine Appeal monies:  It was decided that the balance of the monies held by the Trust should be donated to the Disasters Appeal Committee if local Ukraine charity organisations not deemed to be satisfactory. KM to firstly inform Wayne Nash[Club Operations Manager] and then Maryna Farrell[Appeal Coordinator][<b>See addendum</b>]</p> <p>b]NW had earlier provided financial balance sheet to Board members. He briefly ran through this for information and explanation.</p> <p>c]Paypal:  There needed to be clarification to Paypal that the Bluebirds' Supporters' Society Ltd and the Cardiff City Supporters' Trust were the same body.[The CCST is the organisation's trading name]. Documentary proof of this should be obtained from the FSA and provided to Paypal to help clear up the misunderstanding . RJ and Richard Lewis to liaise on progressing this. RJ to contact RL.</p> <p><b><u>7.Social events/Community Work</u></b></p> <p>a]Foodbank donations collection:  DC and PN had identified the Sunderland home game on Monday 10<sup>th</sup> April 2023 as the date for the next collection. DC to clear this with Wayne Nash and then make contact with the manager of the Barry Foodbank to explain the way forward.</p> <p><b><u>Date/time/venue/nature of next meeting</u></b>  Tuesday 21<sup>st</sup> February 2023  7pm  Cardiff City Stadium[Venue to be confirmed by DC]  Face to face meeting with video link if requested.</p> <p>.....</p> <p><b><u>Addendum:</u></b> Subsequent to this meeting further information about the Cardiff-based Ukraine Appeal organisation became available</p>	<p>KM/PN</p> <p>KM</p> <p>KM</p> <p>RJ</p> <p>DC/PN</p> <p>DC</p>
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<p>which the Board will now review and discuss prior to deciding whether or not to distribute the balance of funds held to the Disasters Appeal Committee or to that organisation.</p>	
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