



**Minutes CCST Board of Directors Meeting
Tuesday 16th August 2022 at 7pm
CCStadium Fred Keenor Suite**

	<p>Attendance: Keith Morgan[KM];David Craig[DC];Rob Jeffery[RJ];Phil Nifield[PN];Jeremy Williams[JW];Mike Spear[MS];Nick Williams</p> <p>Apologies: Gareth Jones[GJ];Jon Day[JD]</p>	
	<p>The minutes of May 24th 2022 meeting were accepted as a true record</p> <p><u>Matters arising</u></p> <p>a)<u>Fans bus service from City Centre to Stadium</u> The Trust had sought reintroduction of this and information from Cardiff Council re its intentions No response from Council – discontinue.</p> <p>b)<u>Transfer of role of treasurer:</u> NW now established as Treasurer and Board member. Practical changes required eg change to cheque signatories and bank mandate. KM to pursue.</p> <p>c)<u>use of surplus Trust funds:</u> No outstanding issues.</p> <p>d) <u>Correspondence:</u> KM had met with Ashley Brown[Portsmouth AFC Trust] AB confirmed that the Fans Led Review[FLR] would be debated in Parliament nex month ie September and should have a clear passage into becoming law because it has all-Party support. KM is concerned that he has still not had a response from the Club to his request for its view on FLR recommendations and in particular to the establishment of a shadow board of directors at each club. KM to pursue this.</p> <p>e) <u>Governance and Compliance:</u> As confirmed earlier, the Trust has been registered as a Community Benefits Society with the FCA. The Trust now has access to the FCA Portal via RJ as Company Secretary. This will enable RJ to ensure that the Trust’s FCA requirements and responsibilities are met.</p> <p>f) <u>Relationships and Communication:</u> Developments following the letter to Vincent Tan and ensuing debate have been positive[See details later] In this period the Trust has registered 12 new members..</p> <p>.</p>	<p style="text-align: center;">KM</p> <p style="text-align: center;">KM</p> <p style="text-align: center;">RJ</p>

	<p><u>Correspondence:</u> a] KM reported that the Club had identified Steve Borley[Club Executive Director] and Wayne Nash[Club Operations Manager] as points of contact for the Trust. KM had already established a good working relationship with SB. The Trust’s relationship with WN and operational staff has always been sound and productive. b] KM had been asked by the BBC to contribute to the Jenny Johnson Podcast on the Emiliano Sala tragedy. It was agreed that out of courtesy KM should inform SB of this.</p> <p><u>Governance and Compliance:</u> Nothing further to report.</p> <p><u>Financial matters:</u> a] <u>Ukraine Appeal monies:</u> Now that the FCA registration had been confirmed it was considered prudent for the Trust not to hold funds in trust for a third parties. KM to ensure that the outstanding amount held following the Appeal should be sent to Maryna Farrell[Appeal Coordinator] with a covering note explaining our thinking on this. b]NW was thanked for his work on producing and presenting the balance sheet.</p> <p><u>Socialevents/community support/members’ services:</u> a] <u>Supporting Cardiff City Foundation:</u> The Trust has made a financial contribution to the Foundation in the past. It was suggested and accepted that the Board should better publicise its involvement in the future. The Foundation has a wide portfolio of activities to which the Trust could make a contribution. RJ to arrange to meet Gavin Hawkey of the Foundation to explore the possibilities. Consideration will also be given to seeking the involvement of Cllr Peter Bradbury. b] It was agreed we would seek permission from the Club for the next foodbank donation collection to be at the Sheff Utd home game on Saturday 12th November 2022. DC to contact the Rhymney Valley Foodbank to explore possibility of supporting them. DC to let Wayne Nash know of our intentions and to seek his support. PN to work on publishing the event seeking the help of Club staff and players. c] It was agreed that the Board would plan a programme to commemorate the 10th anniversary of the unveiling of the Fred Keenor Statue. PN to coordinate this. d] RJ reported on the progress with the next magazine. Articles had already been submitted. RJ anticipates that an issue will be available for distribution in September. e] KM reported that an area under the Ninian Stand had been identified as a location for the Cardiff City AFC Museum and that construction work was well advanced. f] RJ reported that on-line training would be made available through Football Supporters’ Association. RJ to seek details and report.</p> <p>Date/time/venue for next meeting – Sept 20th 7pm FKSuite. *****</p>	<p>KM</p> <p>RJ</p> <p>DC/PN</p> <p>PN</p> <p>RJ</p> <p>RJ</p>
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