



**Minutes CCST Board of Directors Meeting
Tuesday 20 September 2022 at 7pm
CCStadium Fred Keenor Suite**

	<p>Attendance: Keith Morgan[KM];Rob Jeffery[RJ];Nick Williams[NW];Phil Nifield[PN];Jeremy Williams[JW];Mike Spear[MS];</p> <p>Apologies: Jon Day[JD];Gareth Jones[GJ], David Craig (DC)</p>	
	<p>The minutes of August 16 2022 meeting were accepted as a true record</p> <p><u>Matters arising</u></p> <p>a) <u>Transfer of role of treasurer:</u> NW now established as Treasurer and Board member. Practical changes required eg change to cheque signatories and bank mandate. Resolved</p> <p>b) <u>Trust Charity</u> It was reported that all home games currently have bucket collections allotted to them. Without a bucket collection there is little value in adopting a charity this season. It was pointed out that the Trust's work with Foodbanks satisfies its charitable community benefit objectives. Defer until commencement of next season</p> <p><u>Correspondence</u></p> <p>a) KM reported the receipt of a request from Paul Corkery to support works in the Memorial Garden. £600 contribution is required to establish 2 concrete bases on which to place benches. Approved</p> <p><u>Governance and Compliance:</u></p> <p>a) KM to liaise with Supporters Club in respect of the Fan Led Review in the absence of a response from the club. RJ also to seek an update on the White Paper timescale from Ashley Brown of the Football Supporters Association</p> <p>b) RJ had been approached by Nicola Cave in respect of a Governance Audit of the Trust in the light of the new</p>	<p style="text-align: center;">KM/RJ</p>

	<p>registration. RJ reported that he had already been sent an Audit template and he outlined its contents. RJ reported that he had identified some gaps but also pointed out that some requirements were outlined in the model rules. RJ to seek clarification and progress the audit</p> <p><u>Relationships and Communication:</u></p> <p>Nothing further to report</p> <p><u>Financial Matters:</u></p> <p>a] <u>Ukraine Appeal monies:</u> KM reported that he had contacted Maryna Farrell regarding the unused portion of the Ukraine Appeal monies. In the absence of a response it was agreed that the remaining balance of the monies be paid over to the Ukraine Appeal of the Disasters Emergency Committee. KM to inform Wayne Nash of this decision.</p> <p>b] NW took members through an update on finances in general presenting a statement of income and expenditure to August 2022 with comparison for the previous year. NW has investigated the investment of surplus Trust funds and, in the light of further interest rate increases expected imminently will recommend accordingly when the announcement is made.</p> <p><u>Social events/community support/members' services:</u></p> <p>a] <u>Supporting Cardiff City Foundation:</u></p> <p>RJ reported that he and MS had met with representatives of the Cardiff City Foundation to explore ways in which the Trust could assist financially in their work which would be aligned to the Trust's aims and objectives as a Community Benefit Society. RJ reported that the Trust had supported the Foundation in the past and the scope of the Foundation work had widened significantly. The Foundation proposed 3 areas of activity that needed support</p> <ul style="list-style-type: none"> • The Sensory Room at CCS. This facility is available during the week and on matchdays for children and young people with sensory impairments. It is a specially lit space that aims to alleviate anxiety while attending a large scale event. A contribution of £3000 would enable the completion of the project including a series of murals in the room • The 1927 Club provides a social hub for individuals living with dementia and links with the Alzheimers Society and Cardiff and Vale University Health Board. £4000 would assist in managing referrals, train new volunteers and maintain continuity 	<p>RJ</p> <p>KM/NW</p> <p>NW</p>
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	<ul style="list-style-type: none"> • The Veterans Project supports Veterans in reducing social isolation, loneliness and improve physical and mental wellbeing. A contribution of £5000 would assist in organising outdoor activities and away days. <p>It was agreed on the grounds of affordability and the fact that our contribution would complete a project that a contribution of £3000 be approved to support the Sensory Room at CCS</p> <p>b] It was confirmed that the next Foodbank collection would be arranged for the Rotherham United home game on 29 October 2022. Meetings have taken place with club officials to confirm this. PN confirmed that this collection would be in aid of the Rhymney Valley Foodbank which had reported a 50% reduction in contributions due to the difficult times we live in. PN/DC to progress</p> <p>c] Fred Keenor statue 10th anniversary. It was agreed that the Board would plan a programme to commemorate the 10th Anniversary of the unveiling of the Fred Keenor Statue. DC and PN to work on this using articles, videos, Club and press involvement etc. in the run-up to 10th November.</p> <p>d] RJ reported on progress of the next magazine which at the time of the meeting was in the post to members.</p> <p>e) KM reported that the Museum area in the Ninian Stand was awaiting further funding from the club to complete its conversion. RJ informed the meeting that the Museum had been raised at the Supporters Liaison Meeting where it was stated that as a scheme it was competing with other major projects such as the Academy development at Llanrumney. The Trust will monitor the situation</p> <p>f] FSA Training. RJ reported that he was awaiting confirmation from the FSA on timing and methodology of delivery of training</p> <p>Date/time/venue of next meeting – October 18th 7pm venue to be confirmed</p>	<p>PN/DC</p> <p>DC/PN</p> <p>RJ</p>
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