



**Minutes CCST Board of Directors Meeting[Zoom]
Tuesday 14th September 2021 7pm**

	<p><u>Attendance:</u> Keith Morgan[KM];Phil Nifield[PN];Rob Jeffery[RJ];Jeremy Williams[JW];Mike Spear[MS];Anthony Holloway[AH];David Craig[DC];Richard Lewis[RL]</p> <p><u>Apologies:</u> Jon Day[JD];Tim Hartley[TH];Gareth Jones[GJ]</p> <p>The minutes of the Thursday 12th August 2021 Board meeting were accepted as a true record.</p>	
	<p><u>Matters arising:</u> 1.KM had raised matter of more clarity required from Club on the Supporters' Covid Code of Conduct when attending games at the Stadium. This needs to be pursued with Club management. KM 2. It is still not clear if the Club obtained any items at the recent auction of bundles of City match-day programmes. KM to pursue this with Wayne Nash initially. KM Ongoing 3. A cheque for £50 had been sent to Charlie Brown of Rockwood sound to support the work that is done there. This was agreed at a previous meeting and it was made clear that this was a one-off payment. Resolved</p> <p><u>Correspondence:</u> 1.The final draft of KM's report of meeting with Ken Choo/SLO meeting attendees was worked on. RJ led the Board meeting through all the points, agreeing amendments after which agreement for distribution to members was given. It was recorded that the Club had been open in its response to all the questions posed. KM/PN</p> <p><u>Governance and Compliance:</u> 1.Registration as a trust: FCA had appointed a compliance officer who would now work directly with us on this. It has been identified as a priority by FCA so it should be soon resolved. Nevertheless we need to keep puruing the FCA on this. KM Ongoing 2.AGM/Election of Board officers: RJ suggested that this could be delayed until 2022 after the completion of the current financial year.. RJ The framework is in place to move on this quickly when required. RJ's suggestion was accepted.</p>	

	<p><u>Relationships/Communication:</u></p> <p>1. There was concern voiced that there was invisibility of enforcement by stewards of the safe distancing regulations at home games.</p> <p>2. Now that safe standing is going to feature at home games it is essential that the Trust be fully involved in its development/progress.</p> <p>3. It is important that we pursue the issue of Cardiff Bus reinstating the City Centre to the Stadium service at home games. This needs urgent resolution.</p> <p>4. Problems with the loud-speaker sound quality at the Stadium were raised. This needs to be addressed with the Club.</p> <p>5. It was agreed that pen-pictures of Club directors would be helpful in improving the relationship between Club management and its supporters.</p> <p>6. KM reported that Trust membership at Championship clubs ranged between 300 -1200 with the norm in the 300-400 range.</p> <p><u>Tribute/Magazine/Foodbanks:</u></p> <p>1. Concern was raised that the Trust's [taking up the idea from our member Ian Dixon] suggestion that the Family Stand be re-named the Peter Whittingham Stand is not being given high enough priority. KM reported that the Club informed him that they are working on a fitting tribute to PW and that it is important that PW's family be fully involved in the process. KM to ensure that this issue always featured in any discussions he has with Ken Choo. KM to contact our member, Ian Dixon, to keep him informed on developments.</p> <p>2. RJ had received first draft of magazine from graphic designer today. Full magazine draft to be available by end of week. It was agreed that 300 copies in addition to members' copies would be produced. Trust membership application forms would be inserted into the 300 copies for distribution at the Stadium.</p> <p>3. It was suggested by RL/DC that the home game against Boro on Saturday 23rd October be the date for a pilot foodbank donation event. Reservations were voiced about this being too short a timescale to getting this off the ground successfully. DC/RL agreed to revisit this and report. PN suggested that when we reach the point of publicising what we plan to do, Mark Denham at the Club would be useful contact for us. Accepted. RL/DC/PN to work on a plan of approach on a foodbank donation event.</p> <p>Date/time of next meeting: Tuesday 12th October 2021 7pm</p>	<p>All for KM in his meetings with Ken Choo</p> <p>KM</p> <p>RJ</p> <p>RL/DC/PN</p>
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