



<b>Minutes CCST Board of Directors Meeting</b> <b>Tuesday 10th March 2021 7pm</b> <b>[This was a Zoom meeting hosted by Jon Day –Thanks to Jon for setting this up]</b>	
<p>Attendance: Keith Morgan[KM];David Craig[DC]; Richard Lewis[RL];Rob Jeffery[RJ]; Tim Hartley[TH];Jon Day[JD];Phil Nifield[PN]</p> <p>Apologies: There were none.</p> <p>The minutes of Tuesday 2<sup>nd</sup> February 2021 meeting were accepted as an accurate record.</p>	<p><b><u>ACTION</u></b></p>
<p><b><u>Matters arising</u></b></p> <p>1.RJ reported that Mike Morris[MM]had completed appearance/cosmetic changes to the Trust website. KM had paid MM the fee he charged for this work, Resolved</p> <p>2.There was discussion about changing the front page headline strip of the website. It was decided that Trust members should be invited to submit photos to be assessed for this purpose. RJ to pursue this.</p> <p>TH reported that the CCFC/Cardiff Story Museum/Trust oral histories recordings had featured successfully on the website. TH also reported that there were other recordings which still required completion of CSM release forms. TH to pursue.</p> <p>RL suggested that this would be an appropriate time for information on plans to commemorate the anniversary of the City v Real Madrid to appear on the website. This was agreed. PN agreed to pursue this.</p> <p>KM reported that he had forwarded details of the members’ survey to Ken Choo for his/the Club’s consideration and response but had not had a response. It was decided that we would not pursue this further. It was also decided that we would revisit the draft members’ survey before completion and distribution to members. In the interim it was agreed that it was important to let members know that we were engaged in this work and to invite members to raise any questions, issues which were of concern to them. PN to prepare and distribute communication to members on this matter.</p> <p><b><u>Correspondence</u></b></p> <p>1.KM had received a copy of the FSA[Football Supporters’ Association Annual Review. This was to be forwarded to all Board members. KM to undertake this.</p>	<p>RJ</p> <p>TH</p> <p>PN</p> <p>PN</p> <p>KM</p>

	<p>2.DC confirmed that a cheque for £497.80 had been sent to cover cost of Trust insurance cover and 2]a cheque for £50 had been sent to winner of magazine quiz. Resolved</p> <p>3.KM confirmed that he would prepare cheque as payment for magazine production costs and take to DC for his signature and then to send.</p> <p><b><u>Governance and compliance</u></b></p> <p>1.KM confirmed that the FCA Trust registration procedure would be completed through online portal. To complete this KM is required to submit an introductory paragraph to the Trust's application. Registration is now likely to be finalised by the end of March.</p> <p>2.KM confirmed that he had met with representatives of both FCA and FSA to discuss issues for mutual societies[inc.Trusts] arising from pandemic regulations. It was confirmed that Trusts could defer 2021 AGMs should they wish to do so. Some trusts had conducted virtual AGMs. The Board did not decide how it would proceed with AGMs this year. Ongoing</p> <p>3.It was decided that the Trust Registered Office address would be that of the Trust's P.O. Box address. KM to arrange this transfer and to inform both FCA and FSA of this.</p> <p><b><u>Relationships and Communication</u></b></p> <p>1.The Club's Supporters' Code of Conduct relating to the return of fans to the Cardiff City Stadium was discussed. It was generally accepted that the high level of practical difficulties arising from this made it difficult for the Club. Board members were asked to pass their comments on the Code of Conduct to RL by 13<sup>th</sup> March. RL to convey the responses to Adam Gilliatt.</p> <p>2.It was decided that a Board member should have responsibility for oversight of website improvement. Any decisions taken on this should be sent to MM to act on. PN agreed to take responsibility for oversight of website.</p> <p><b><u>March 20<sup>th</sup> Anti-racism activity</u></b></p> <p>TH reported on developments with this. He confirmed that CCFC/Swansea City FC/Cardiff City Supporters' Trust/Swansea City Supporters' Trust/CCFC Supporters' Club/Swansea City Supporters' Club/CCFC Disabled Supporters' Group were working cooperatively on this. This will take effect at the Swansea v Cardiff game on Saturday 20<sup>th</sup> March.</p> <p>TH agreed to write a short note outlining the above to be sent to members. PN to display this on Trust website.</p> <p><b><u>Trust finances update</u></b></p> <p>Income from membership has remained steady.</p> <p><b><u>Trust membership update</u></b></p> <p>Membership numbers have remained steady.</p>	<p>KM</p> <p>KM</p> <p>KM</p> <p>RL</p> <p>PN</p> <p>TH/PN</p>
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