



**Minutes CCST Board of Directors Meeting
Tuesday 7th January 2020
Cardiff City Stadium Boardroom**

	<p>Attendance: Keith Morgan[KM];David Craig[DC]; Richard Lewis[RL];Rob Jeffery[RJ]; Tim Hartley[TH]</p> <p>Apologies: Jon Day[JD];Kristina Hedges[KH]</p>	ACTION
*	<p>The minutes of the November 5th 2019 meeting were accepted as a true record.</p> <p>Matters arising:</p> <p>1.Living Wage: KM reported that he still had not had a formal response from the Club[Phil Jenkins-Club Finance Director] regarding this. PJ had suggested that part-time staff eg programme seller/stewards/some bar and food services staff etc were not on the living wage and that this was acceptable. It was also pointed out that until contracts are up for renewal this cannot be changed. TH pointed out that part-time/casual staff are the employees who are juggling several jobs to make ends meet and were exactly the people who warranted the living wage being paid to them. It was suggested and accepted that a stronger approach should be adopted on this issue. KM agreed to pursue this vigorously with the Club.</p> <p>2. Preparation and distribution of summary re Homeless World Cup had been undertaken. Resolved</p> <p>3. Acceptance of cash at the Stadium: This had not yet been properly resolved. It was agreed that an e.mail should be sent to Trust members inviting them to cite examples where they could not present cash for payment. Phil Nifield and Paul Evans would be asked to undertake this. KM to contact PN.</p> <p>4. The notes on the talk given by the CEO of Forest Green Rovers have been published as agreed. Resolved</p>	<p>KM</p> <p>KM</p>

	<p>5. Communication to members: DC had approached Phil Nifield to discuss the possibility of producing a newsletter to complement the Trust magazine. PN of the opinion that there would not be sufficient “copy” to sustain a newsletter every 2 months. The Board felt that sufficient material is available and instructed DC to get back to PN. TH drew up list of Board activities which could possibly feature in first newsletter. DC to discuss this further with PN.</p>	DC
	<p>6. The Club is to appeal to the Court of Arbitration for Sport against the FIFA decision that it should make an initial payment to Nantes for Emiliano Sala immediately with further staged payments to be made covering the total transfer fee of 15 million euro. The penalty for not accepting this judgement would be an embargo on transfer activity covering 3 transfer windows. This appeal will be heard in March 2020 with a decision to be made on the appeal in June 2020. It was agreed that the Board would offer no opinion on this at this stage but KM would issue a note to Trust members updating them on the facts and the possible implications arising for the Club should the appeal fail.</p>	KM
	<p>7. 90 year old Trust member/70 years as a season ticket holder: RJ reported that the member did not take up the offer to be a guest of honour in the Directors’ Box and that an article for the match day programme had not happened. It was agreed that more should be done on this and that RJ should work on an audio-link for the Trust website.</p>	RJ

2.	<p>Correspondence:</p> <p>1.KM reported that he had received a note that the Trust annual insurance was up for renewal. KM to pursue.</p> <p>2. A member had expressed concern that no ticket special offers had been offered by the Club for the FA Cup third round game. He felt that the Club was not, in general, making an attempt to raise the attendance at such fixtures. He cited other clubs that did so. KM to take this up with Ken Choo initially to be passed on to appropriate staff member for consideration then RJ to pass on to his contact.</p> <p>3. The issue of the auction of Richard Shepherd City memorabilia was discussed in detail because of the urgency of the matter. It was resolved that RJ would provide KM with full details of the items at auction and that KM would then convey to Wayne Nash/Ken Choo stating the urgency of the matter. KM to urge the Club to consider a block purchase of the first tranche of items at auction. JD to contact Cllr Peter Bradbury about this matter and to invite him to take up the issue with the Club. A suggestion was made to involve Stephen Doughty MP and other Cardiff MPs as this was as much a part of the City of Cardiff history as it was a football one. No decision was made on this.</p>	<p>KM</p> <p>KM/RJ</p> <p>KM</p> <p>JD</p>
3.	<p>Governance and Compliance:</p> <p>KM reported that he had a meeting with Deborah Dilworth of FSA on January 17th in the hope that a resolution of the FCA form completion could be reached and that FSA would advise on the situation.</p> <p>KM to report on this.</p>	KM
4	<p>Financial Report:</p> <p>KM reported that he had received the December bank statements showing that the December membership income was £454.25[December 2018 £476.30] The income for the full calendar year was £5209.10[Year 2018 was £5690.00].</p>	
5	<p>Membership Report:</p> <p>Membership nos are stable.</p>	
6	<p>Clubs and Environmental Sustainability:</p> <p>RL reported that Friends of the Earth had begun to liaise with the Premier League and the FSA on this issue. It was suggested that our Club could raise its profile as a community leader if it became involved from the start. RL to liaise with Friends of the Earth to work on establishing contact with the Club. RL to provide an</p>	RL

	expanded note on the background to this for the Board's information. KM to convey this to Wayne Nash[copied to Ken Choo] with a request for the Club to take the initiative and invite FoE to a meeting to explore and develop the possibilities.	KM
7.	Developing our relationship with SRTRC: DC reported that he had attended a SRTRC schools' wrkshop at the Stadium. The quality of the material on offer and the way it was presented was excellent. The Club had played its full part in making this such a success with first team players taking part. This clearly demonstrated the possibilities for SRTRC, the Club and the Trust working cooperatively. It was suggested that KH should prepare a note on the event for PN to distribute on Trust website.	DC/KH
8.	DC to approach KH on this. Social events/Magazine/Newsletter/Chosen charity/Community involvement: RJ reported that next magazine was progressing well. He had completed the quiz and both Paul Evans and David Collins will contribute articles. RJ to continue to progress this. RJ reported that arrangements for the Headway bucket collection at the Swansea game were well in hand. Headway will provide all the collectors. The Club will provide 20 free tickets to Headway. It was agreed that RJ would offer the use of the Trust office for storage of money collected until the game is over. It was also agreed that PN would be asked to prepare and distribute on website/Twitter a note on this and on our overall support for Headway this season. RJ to arrange this with PN. The date for the next meeting is Tuesday 4 th February 2020. The time to be 7-8.30pm with the venue to be confirmed. NB It is noted that an item on a foodbank at the Stadium will be included for discussion at the next meeting. Please give some thought to this in the interim.	RJ RJ/PN

