



**Minutes CCST Board of Directors Meeting
Monday 10th February 2020
Cardiff City Stadium Boardroom**

	<p><u>Attendance:</u> Keith Morgan[KM];David Craig[DC]; Richard Lewis[RL];Rob Jeffery[RJ]; Kristina Hedges[KH]</p> <p><u>Apologies:</u> Jon Day[JD];Tim Hartley[TH]</p>	ACTION
*	<p>The minutes of the Tuesday 7th January 2020 meeting were accepted as a true record.</p> <p><u>Matters arising</u></p> <p>1. Living Wage. KM had not had the time to pursue this with the Club. At the next meeting with Ken Choo/Phil Jenkins[Club Finance Director] KM will pursue this. Again an important aspect of this is that many of the part-time/casual staff are juggling several jobs to make ends meet and are the people who would benefit most from receipt of the living wage. Ongoing</p> <p>2. Cash payments at the Stadium. There is still confusion around this issue. RJ to communicate with members to obtain information/opinions on the issue through social media. This would then be used to inform any future meeting with the Club on the issue. Ongoing</p> <p>3 Newsletter. DC had spoken to Phil Nifield about the production of a newsletter for members. Phil felt that he did not have the time to devote to this. Resolved</p> <p>4. Meeting with Mehmet Dahلمان and Ken Choo. KM and RJ attended this meeting along with the press and other groups representing the supporters. Approximately 40 people attended.</p>	<p>KM</p> <p>RJ</p>

	<p>Information was provided on the Emiliano Sala situation in particular. The Club's appeal to the Court of Arbitration for Sport, against FIFA's decision that the Club should make an initial payment to Nantes FC, will probably not now be heard until June 2020. This delay arises because Nantes FC is also involved in a criminal court case relating to the sale of Sala. The view was expressed by the Club's management that the Club had a very strong case to underpin its appeal to the Club of Arbitration for Sport.</p> <p>There are also 2 further legal actions[unrelated to the Sala case] which the Club is contesting. Both Sam Hammam and Mike Isaac[former director]are making claims[unrelated] for substantial compensation from the Club.</p> <p><u>Correspondence:</u></p> <ol style="list-style-type: none"> 1. KM had request for payment to renew the Trust's insurance policy by February 23rd 2020. The amount is £480. KM will ensure that this is paid. KM 2. KM had received an e.mail from Ken Choo informing him that the Club's annual accounts statement will be released on February 28th 2020. As is the custom, KM will have prior access to this with the agreement that he will not release it further/or make comment on it until the embargo is lifted. At that point KM will issue a summary. KM 3. RL had received complaints from fans that the seating in Level 4 side of the Ninian Lounge had been removed and fans had to sit on the floor or on any available shelving. It was not established that this was a permanent arrangement. KM to explore this with the Club . KM <p><u>Governance and Compliance:</u></p> <ol style="list-style-type: none"> 1. Following a telephone conference with the Financial Conduct Authority, KM and Deborah Dilworth of the FSA had established that the following needed to be undertaken before form completion: <ol style="list-style-type: none"> a] New members to the Trust Board[RL and KH] were required to see and read the Supporters Direct Model Rules for a Supporter Community Mutual and confirm their willingness to comply with its requirements of as Board members. b] All Board members were then required to indicate by signing appropriate papers that they accept and will act in accordance with those requirements. 	
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	<p>. KM to oversee this.</p> <p>2. RJ issued Time line for CCST AGM to take place on Thursday 28th May 2020 at Three Arches Public House and to start at 7pm. Those able to assist with preparation on the night to arrive at 6pm and inform RJ. DC to contact Nathan Blake/Rob Phillips and Jason Perry to invite them to take part in Q and A session.</p> <p><u>Financial Report:</u></p> <p>The income from membership fees in January 2020 was £320. The income from membership fees for the same period in 2019 was £340.</p> <p><u>Membership Report:</u></p> <p>Total number of members has remained stable.</p> <p><u>The Club and Sustainability Issues:</u></p> <p><u>Plastics at the Stadium.</u> KM had been in touch with the Club re this and reported that Wayne Nash had been identified as the person who has been delegated to respond.</p> <p>RL reported that Friends of the Earth will be meeting with Levy[company which will replace Compass after the end of this season] and that this coming together has been driven by the Club. RL will report on all developments relating to this.</p> <p><u>Foodbank at the Stadium/Lidl's.</u> RL will oversee progress on this. KM to contact Everton FC Trust to obtain details of the Club's foodbank and report.</p> <p>DC to contact the manager of Cardiff Foodbanks to discuss our intentions and report.</p> <p><u>Working with Show Racism the Red Card.</u></p> <p>KH reported that this season the Club had not arranged a squad photograph in which players held SRtRC cards. This had taken place in past seasons. KM to raise this at his next meeting with the Club.</p> <p>KH informed the meeting that the annual SRtRD awards to schools would take place at the Hilton Hotel in Cardiff on Thursday 2nd April.</p>	<p>KM</p> <p>RJ/DC</p> <p>RL</p> <p>KM</p> <p>DC</p> <p>KM</p>
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	<p><u>Social events/newsletter/magazine/charity support/memorabilia/Club museum:</u></p> <p>Auction of City memorabilia.</p> <p>KM reported that Steve Borley[Club Director], on behalf of the Club, had purchased a large proportion of memorabilia items on offer at recent auction. The items were part of Richard Shepherd's[former Club Historian]collection. These will now be stored pending the creation of a Club museum. Board members agreed that it is very important that the Trust keeps abreast of, and involvement with, developments regarding the establishment of a museum. KM to ensure our presence at any meetings with management/other parties on this issue.</p> <p>This year's charity to support. At the next Board meeting we will decide how to approach this following observations from a Trust member as to how the process could be improved. It is important that the selection process is completed in time for announcement at the AGM. DC to provide background to this and oversee process.</p> <p>Date of next meeting Tuesday 3rd March 2020 7-8.30pm Venue confirmed as the Stadium Boardroom.</p>	<p>KM</p> <p>DC</p>
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