



**Minutes CCST Board of Directors
Tuesday 5 November 2019
Board Room Cardiff City Stadium**

	Attendance David Craig (DC), Richard Lewis (RL), Kristine Hedges (KH), Rob Jeffery (RJ), Jon Day (JD) Apologies Keith Morgan (KM), Tim Hartley (TH)	ACTION
1.	<p>Matters Arising</p> <p>Living Wage After KM discussion with Ken Choo the matter has been passed to Club Finance Director Phil Jenkins. KM still awaiting a full response from PJ but he had suggested that all club full time employees were already above this rate (suggesting that part time staff such as programme sellers, food and beverage staff etc.may not be) Both KC and PJ have taken on board our suggestion that companies in the club's supply chain should also comply as and when major contracts such as Compass come up for renewal. Jon Day had contacted Councillor Phil Bradbury who expressed a willingness to attend meetings with the club as and when necessary. KM to continue to follow up with club Finance Director</p> <p>KM to prepare summary re Homeless World Cup; to consult with TH on this and then to pass to Phil Nifield for issue on Trust website.</p> <p>Supporters Liaison Group. RJ confirmed that he had supplied Adam Gilliatt with his contact details - resolved</p> <p>Cash acceptance. KM had again contacted Wayne Nash who stated that it was outside the direct control of the club. WN again stated that he would request that the caterers provide at least one area in each section of the ground where cash would be accepted as well as cards. WN said he would also progress the issue of the lack of availability of tap water. KM to monitor</p> <p>Sustainability Issues.</p> <p>RL provided notes of the talk given by the CEO of Forest Green Rovers. These have now been provided to Phil Nifield to publish on the Trust Website. KM to continue to pursue issue with Wayne Nash.</p>	<p>KM</p> <p>KM</p> <p>KM</p> <p>KM</p>

	<p>Social Event - Real Madrid game anniversary. This issue was raised again and on reflection it was considered inappropriate to pursue as the Trust did not have sufficient resources (pairs of hands!) to take on a task that would probably, in any case, be adopted by the club. However, it was suggested that KM inform Ken Choo that it would be the 50th anniversary of the game on 10 March 2021 and the club might wish to organise a celebration of the event</p> <p>Fanzone</p> <p>RJ had circulated to the board details of the meeting with the club in respect of the proposed fanzone - actioned.</p> <p>Bury FC KM conveyed to the club the request from Bury Supporters Groups for support in their readmission as the 92 club in the EFL - actioned</p> <p>Show Racism the Red Card</p> <p>DC was invited and agreed to attend SRTRC workshop at CCS</p> <p>KH reported that Club Steward training had now commenced.</p> <p>RJ reported that the next Trust magazine was planned for early in the new year and an article would be required .</p>	<p>KM</p> <p>KH</p>
2.	<p>Communication to Members</p> <p>It was agreed that the Trust was in discussion with the club on important issues on an ongoing basis but these were not being communicated to members. Just adding items to the website is not sufficient The board agreed that a newsletter produced every 2 months by Phil Nifield to complement the Trust magazine is required to ensure members are updated. This newsletter to include details of ongoing issues discussed at board meeting plus details of meetings with Ken Choo and other club officials. KM/DC to pursue with PN</p>	<p>KM/DC</p>
3.	<p>Trust Position re Emiliano Sala Transfer</p> <p>Previously, it was not thought appropriate for the Trust to take a position on a complex legal dispute about which it had no access to the technical detail. Now that the dispute appeared to moving through its respective stages but somewhat nearer a conclusion it was the view of board members that the club should be fully cognizant of reputational issues. Board members empirical experience of other clubs fans attitudes towards the issue was not</p>	

	favourable in respect of CCFC. Keith Morgan to convey to Ken Choo our concerns regarding the PR position	KM
4	Governance and Compliance KM still awaiting a date for the planned meeting with FCA and Michael Brunskill	KM
5	Finance and Membership KM reported that Sept 2019 income was £358 compared to £334 in Sept 2018	
6	Correspondence RJ reported on a letter from a member who, at the age of 90, was celebrating 70 years as a season ticket holder. This had been communicated to Ken Choo who had issued an invite to be his guest of honour in the Directors Box and also to write an article on him in the matchday programme.	
7.	Standing Safely KM circulated details of the report commissioned by the club on current arrangements for standing safely. These were duly noted.	
8.	Date of Next Meeting Tuesday 3 December	

