



**Minutes CCST Board of Directors
Board Meeting
Wednesday 25th September 2019
7.30pm Function Suite Three Arches Public House**

	<p>Attendance: Keith Morgan[KM];David Craig[DC]; Kristina Hedges[KH]; Richard Lewis[RL];Rob Jeffery[RJ] Apologies: Tim Hartley[TH] The minutes of Tuesday 13th August 2019 were accepted as a true record.</p>	ACTION
1.	<p>Matters arising:</p> <p>Under 13th August minutes item: 4[3] Living Wage:KM had spoken to Ken Choo re this and was advised to consult Phil Jenkins Club Finance Director which he did. To date there has been no response. KM to chase this by e.mailing Phil Jenkins with copy to John Sithers[Trust member] RJ cannot proceed with passing this to Phil Nifield until this happens. KM to contact Jon Day to find out if he had contacted Cllr Peter Bradbury on this matter and, if yes, to what effect. 4[4] KM to prepare summary re Homeless World Cup; to consult with TH on this and then to pass to Phil Nifield for issue on Trust website. 4[5] This matter requires no further attention. 4[6] RJ to keep us informed of any contact he has with Supporters' Liaison Group. Ongoing. 4[7] Newsletter: There was unanimous agreement that the newsletter was an excellent piece of work and that all involved should be congratulated. 4[8] Working with Show Racism the Red Card: This is an agenda item and would be discussed later in the meeting. 4[9] KM has undertaken this and is awaiting Ken Choo's consideration and feedback. Ongoing.</p> <p>5[1] Cheque had been sent in relation to this. 5[2] RJ had informed Headway that the Club had agreed a bucket collection at the Swansea game Saturday January 11th 2020] but that it was possible that the game could be rescheduled for Sunday 12th January 2020. 5[3] Contrary to KM being informed that cash would be accepted as payment in the Upper Ninian Stand, RL reported that this was not happening. KM to contact Wayne Nash re this.</p>	<p style="text-align: center;">KM</p> <p style="text-align: center;">KM</p> <p style="text-align: center;">RJ</p> <p style="text-align: center;">KM</p> <p style="text-align: center;">KM</p>

	<p>5[4] KM to contact Wayne Nash re Club's green/sustainability credentials and activity relating. KH reported that she was unable to get glass tap water in Ninian Stand having been assured that this was possible. Again KM to explore with Wayne Nash.</p> <p>Related matter: RL informed the meeting that a talk would take place at Cardiff University by former chief executive at Forest Green Rovers on sustainability issues. This to take place on Monday 7th October 2019. RL to prepare and send full details re this to Phil Nifield for issue on the Trust website.</p> <p>10. It was decided that an item regarding a social event re famous City v Real Madrid game would be placed on next and succeeding agendas to enable us to work towards detailed planning in 2020 for event in 2021. NB For this to be successful it will require a full commitment on everyone's part over a prolonged period.</p>	<p>KM</p> <p>RL</p> <p>DC</p>
<p>2.</p>	<p>Correspondence:</p> <p>1] RJ had attended meeting re establishment of a fanzone at the Stadium. RJ to prepare and distribute summary for Board's information and also for members. It was RJ's opinion that this was an excellent idea and had been properly researched and thought through and that the Trust should give it full support. This was fully endorsed.</p> <p>2] KM had received e.mail from Bury FC Supporters' Group outlining its proposal that Bury FC be readmitted as the 92nd club in the EFL and asking us to urge Cardiff FC to support this. It was agreed that KM would convey this to the Club without offering an opinion as to our position on this. KM to contact Bury Supporters to inform them of this.</p> <p>3] Following his attendance at the latest Football Supporters' Association, KM outlined the main areas under discussion:</p> <ul style="list-style-type: none"> a] Corporate governance b] Communication with the Dept of Culture Media and Sport c] Meeting with the FA select committee especially in the light of what has happened at Bury and is happening at Bolton d] Provision of flexible rail tickets to cover change in date and time of fixtures e] Stand up for choice rather than safe standing f] European Super League g] Away fixtures ticket pricing. <p>KM was pleased that Corporate Governance was so high up the list of matters of concern to the FSA.</p>	<p>RJ</p> <p>KM</p>

3.	<p>Governance and Compliance: As reported in an earlier meeting Michael Brunswick FSA Communications Director and Deborah Dilworth FSA Executive Officer had agreed to seek a response from the FCA regarding the re-registration of the Trust. To expedite this KM is trying to set up a meeting with the FCA for himself, Michael and Deborah.</p>	
4	<p>Financial Report: KM reported that the August bank statement showed a membership income of £350 which is very close to the August 2018 figure.</p>	
5	<p>Membership Report: An e.mail from Paul Evans[Membership Data Manager]showed that membership nos. were stable. KM to distribute Paul's e.mail to Board members. It was noted that Clive Harry's title is Data Processor.</p>	
6	<p>Working with Show Racism the Red Card; KH reported that the Club is working with SRTRC to provide training through education workshops with the focus on Club stewards. KH reported that the Club had not yet responded to SRTRC with regard to setting up education workshops for schools and invited KM to pursue this with the Club to which KM agreed. KH offered to prepare and provide article on SRTRC's work for the next issue of the newsletter. DC reminded members that the possibility of SRTRC providing education workshops for Board members and possibly wider Trust membership had been discussed at an earlier meeting but no decision taken. No decision taken on this occasion but it was agreed that this would be taken forward for further discussion.</p>	<p>= KM KH with RJ DC/KH</p>
7.	<p>Socialevents-Newsletter-Support for chosen charity/Community involvement TH had reported by e.mail that: He was due to meet with Ali Abdi of the Somali community and hoped to be able to offer tickets for a City home game to Butetown boys and girls; He had also been in contact with Becky Leach organiser of refugee projects to discuss setting up a friendly game.</p> <p>* The next meeting was provisionally set for Tuesday 5th November 2019. DC to contact members in October to establish their availability before finalising this.</p>	<p>DC</p>

