



**Minutes CCST Board of Directors
Board Meeting
Tuesday 7th May 2019
At Cardiff City Stadium Boardroom**

	Attendance: Keith Morgan[KM];David Craig[DC]; Kristina Hedges[KH]; Jon Day[JD] Apologies: Tim Hartley[TH]; Rob Jeffery[RJ] The minutes of Tuesday 5 th March 2019 were accepted as a true record. [Note: There was no meeting in April]	ACTION
1.	<p>Matters arising:</p> <p>1] KM is waiting for response on the Premier League Small Grants Scheme from Tom Greatrix[Fulham Trust]. KM will report on this when he has a response.</p> <p>2] GDPR – We will continue to seek responses from members who have not yet agreed to the sharing of data relating to them. Ongoing.</p> <p>3] KM confirmed that a response had been sent to member who had asked question about the Club’s green credentials putting the emphasis on the provision of cycle anchor points at the Stadium. Resolved.</p> <p>4] KM had not yet had meeting with Ken Choo so has been unable to raise issue of Club paying the living wage. He will endeavour to follow through on this. JD will make contact with Cllr Peter Bradbury, who is a City season ticket holder and a Trust member, to seek his involvement with the issue.</p> <p>5] Our decision not to give a donation to the St Helena Football Association to enable it to send a team to the Inter island Games was conveyed to the St Helena FA. Resolved.</p> <p>6]Kieran Jones has distributed a Supporters’ Liaison Officer Report to Board members. Resolved</p> <p>7] It was reported that Wayne Nash[Stadium Manager]had not agreed to the staging of a post-season Trust - arranged match at the Stadium.</p> <p>8] DC reported that he still had not had confirmation from Nathan Blake/Rob Phillips/Jason Perry that they would take part in a discussion session at the AGM. Ongoing</p> <p>9] KM to send note to all Board members providing information on the forthcoming Homeless World Cup which is due to take place 27July – 3 August 2019.</p>	<p>KM</p> <p>RJ</p> <p>KM</p> <p>JD</p> <p>DC</p> <p>KM</p>

2.	<p>Correspondence:</p> <p>1] KM had received an invite to attend Premier League Fans' meeting and also a meeting with FCA[Financial Conduct Authority] on 14th May to discuss re-registration. He agreed to attend both.</p> <p>2] JD had received a request from a member for information on the arrangements for committal of ashes at the Memorial Garden. KM agreed to speak to Wayne Nash about this.</p> <p>3] KH had received request from someone with regard to special provision for person with cancer to watch the game at the Stadium. KH to provide details for KM and KM to look into this and report.</p>	<p>KM</p> <p>KM</p> <p>KM/KH</p>
3.	<p>Governance and Compliance:</p> <p>1] DC to e.mail RJ on update on the situation with regard to the need for an election to the Board.</p> <p>2] The merger of SD/FSF into one body[Combined Fans' Group]has been completed. There was some confusion because 2 AGM's were planned. KM to seek clarification on this and report.</p> <p>3] Re-registration: We still have not been given a registration number or written confirmation on this. KM to pursue at his meeting with FCA ON May 14th 2019.</p>	<p>DC</p> <p>KM</p> <p>KM</p>
4	<p>Financial Report:</p> <p>1]KM reported that he had sent profit/loss accounts for period ending December 31st 2018 and also for period 1st January – 31st March 2019 to accountants and that these had been sent to Independent Assessor. KM will report on developments.</p>	<p>KM</p>
5	<p>Membership Report:</p> <p>1] Membership numbers remain steady.</p>	
6	<p>Supporters' Liaison Officer Report:</p> <p>1] The meeting was informed that Kieran Jones had resigned from this position. It was decided that Adam Gilliatt[Club's Supporters' Liaison contact]would be asked to send us the agendas for the meetings. We would then decide if attendance is necessary.</p>	<p><u>?</u></p>
7.	<p>Trust's Annual Charity to Support:</p> <p>There had been 4 submissions from members. They were:</p> <p>Age Connects</p> <p>Cardiff and Vale Health Charity</p> <p>Headway</p> <p>Cardiff Dogs' Home</p> <p>After careful consideration Headway was chosen.</p>	
8.	<p>Social events/Partnership working/Newsletter:</p> <p>1] DC to contact RJ for update on next Newsletter</p> <p>2] DC to contact Headway to arrange meeting to discuss the way forward for fund raising in the coming season.</p>	<p>DC</p> <p>DC</p>

	<p>3] DC to pursue with urgency. attendance of Nathan Blake/Rob Phillips/Jason Perry at the AGM</p> <p>4] KH to provide Board with list of practical ways that the Trust and Show Racism the Red Card could be involved throughout the year and not just at high profile events with the emphasis to be on involving pour members directly.</p>	<p>DC</p> <p>KH</p>
<p>In view of AGM taking place on Thursday 20th June 2019 no Board meeting was planned for June. A meeting will be arranged should something of high importance arise.</p>		

