



**Minutes Cardiff City Supporters' Trust AGM  
Thursday 14<sup>th</sup> June 2018**

**The Three Arches Public House**



1.	<b>Registration/Attendance:</b> Keith Morgan[Chair];David Craig[Vice-Chair;Jeffrey Bird;James Grashoff;Rhys Price;David Young;John Young;Phil Dorley;Gareth Jones;Paul Bradley;Phil Nifield;Michael Brown;Andy Davies;Rob Jeffery;Matthew Davies;Jeremy Williams;Alex Williams; Richard Martin;Michael Wills; Jeff Mansfield;Kieran Jones	
2.	<b>Welcome:</b> Keith Morgan[Chairman]welcomed everyone to the meeting.	
	<b>Apologies:</b> Apologies were recorded from Brian Mertens;Jon Day;John Sithers.	
3.	<b>Approval of minutes of Thursday 12<sup>th</sup> May 2016 AGM:</b> The members attending approved the minutes as an accurate record.	
4.	<b>Chair's Annual Report:</b> The Chairman gave some background to his involvement in football club finance both professionally and as a fan of Cardiff City AFC.  He reported that the past year had been a challenging one for the Trust as highlighted by the reduced membership.  Much time and effort had been taken up communicating with the Financial Conduct Authority following the Trust's deregulation. This had happened because of a failure to comply with documentation regulations and was not a result of any financial impropriety. The FCA had approved the registration and the Board was awaiting the issuing of a registration number to complete the process. Once complete the Trust will be known as The Bluebirds' Trust.  He then highlighted the need for more members to become	

	<p>involved with the Trust Board in three ways:  By joining the Board as a full member;  By joining the Board as a co-opted member bringing with them a particular expertise;  By supporting the Board in the activities it carries out on the social, community and fund-raising fronts. As evidence of what can be achieved he noted the successful social evening held in Pontypridd using material acquired by Richard Shepherd the Club's official historian.  Any assistance which members could offer with such activities would be greatly appreciated.  Compliance with General Data Protection Regulation[GDPR]had also taken much time and effort and there were still concerns relating to this. This had arisen because of members failing to inform the Trust of change of home address and/or change of e.mail address. Work is still underway with this.</p> <p>5. <b>Adoption of annual accounts</b></p> <p>The members attending had been presented with an income and expenditure account sheet and a balance sheet for year ended 31<sup>st</sup> December 2017. The Chairman also provided certification of the accounts carried out by an independent accountancy firm and dated April 16<sup>th</sup> 2018. Members were invited to accept the accounts which they duly did.</p> <p>6. <b>New Trust Board of Directors</b></p> <p>The Chairman reported that there were not sufficient members putting themselves forward to warrant an election[The requirement was for more than 9 candidates] 6 members had put themselves forward – Keith Morgan, David Craig, Jon Day, Clive Harry, Kieran Jones and Tim Hartley. Members were invited to accept the candidates which they duly did. The Chairman again took the opportunity to stress that the above would require all the help they could get from members if they were to fulfil their responsibilities as Board members.</p> <p>7. <b>Resolutions from members:</b>  <b>1. That the Board inform members how much money was in the contingency fund for the purchase of shares in Cardiff City FC.</b></p> <p>The Chairman reported that there was £2500 in the contingency fund and that the Trust held £7000 of shares in CCFC Holdings This £2500 has accrued by taking 50% of all annual membership fees over the basic £12 annual</p>	
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<p>8.</p> <p>9</p>	<p>fee[There is a membership annual fee range of £12,£ 24 and £36.</p> <p><b>2, That the Board returns to offering members the benefits of membership as listed in our literature and website. Namely:</b></p> <p><b>a. An opportunity to raise issues which the Trust can in turn raise with the Club[Trust communication on our website states that we have regular meetings with the Club];</b></p> <p><b>b. A regular members' magazine;</b></p> <p><b>c. An invitation to regular member events.</b></p> <p>The Chairman, on behalf of the Board, accepted that the Board had not been fully meeting its responsibilities as listed in the resolution. However, the Club only has an obligation to meet with the Trust on 2 occasions annually but this has in fact been exceeded especially in relation to financial matters.</p> <p>A commitment was given to members that a magazine would be produced this year as well as a more frequent newsletter.</p> <p>There was also a commitment given that a members' social event would be arranged featuring a memorable Club achievement and including players who were involved. It is hoped that, as with previous events, this would be undertaken with the help of Richard Shepherd, the Club's official historian.</p> <p><b>3. That the Board utilises the large amount of money that the Trust holds in its bank account to extend the wider work of the Trust and the community and to do this through consultation with members.</b></p> <p>The Chairman directed members to the balance sheet provided in which net assets were listed as £39 539. The Board had already agreed to provide £2 900 to cover the cost of putting a young person through the Cardiff City Foundation's education programme. It was explained that the Foundation flagship programme is the BTEC level 3 Extended Diploma in Sport[Performance and Excellence] This was now put to members attending as being a proper and effective use of Trust funds. Agreement from members was unanimous.</p>	
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10.	<p><b>Any emergency business.</b></p> <p>There was none but the Chairman took the opportunity to alert members to the fact that from 28<sup>th</sup> July 2018 the government would only recognise, and fund, one official support organisation. This had ramifications for both Supporters' Direct and the Football Supporters' Federation and by association Trusts and Supporters' Clubs.</p> <p>Board members have already been involved in meetings relating to this and would continue to do so and the Board would ensure that Trust members were kept fully informed of developments.</p> <p>The Meeting ended at 8pm.</p> <p><b>The Meeting was followed by a question and answer session with Rob Phillips and Jason Perry. The Trust is fortunate to have the support of the above for such events and, as on past occasions, the discussion was both lively and informative. Our sincere thanks go to Rob and Jason.</b></p>	

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