



**Minutes CCST Board of Directors
Board Meeting
Tuesday 8th January 2019
At Cardiff City Stadium Boardroom**

	Attendance : Keith Morgan[KM];David Craig[DC];Jon Day[JD];Tim Hartley[TH] Apologies: Rob Jeffery[RJ]; Kieran Jones[KJ];Kristina Hedges[KH] The minutes of the 2 nd October meeting were accepted as a true record.	ACTION
1.	<p>Matters arising:</p> <p>a. Fighting racism activity. All actions relating to this were successfully undertaken. Resolved.</p> <p>b. KM to check if the Premier League Fans' Fund Small Grants Scheme still operational. It was suggested and accepted that it would be sensible to work with the Club on this if possible. KM to explore both.</p> <p>c. Advertising of the support given to the Foundation ie £3000 in support of its Student Sponsorship Package was successfully undertaken. Resolved</p> <p>d. Scott Johnson had contacted KM and KM would respond to questions on Trust history/aims etc Suggested and agreed that this should then be placed on Trust website after consideration by Board members.</p> <p>e. The request from Alex Wedlake of Cardiff Trades Council for information on what the Trust and Club were doing to fight racism had been responded to. Resolved</p> <p>f. It was felt that the requirements with regard to meeting GDPR had been met with the exception of the need to have a stand alone Trust computer. It was felt that this was not really required but that KJ should be contacted for final clarification.</p> <p>g. The SD/FSF merger had been completed and that in effect from January 5th 2019, SD had ceased to exist. TH reported that when the new merged group is operational Trust issues would not have conditional representation on the new body.</p> <p>h. KM reported that Club accounts will be made available to him at the end of January and at that point he will be able to provide a statement on Club finances and debt to equity.</p>	KM KM/PN DC KM

2.	<p>Correspondence;</p> <p>a. A thank you e.mail had been received from the member who raised the issue of the flashing-light displays at matches and the possibility of this having adverse effects on epilepsy sufferers. The Trust had taken up this with the Club and had been given a prompt and full explanation of the safety considerations undertaken by the Club. This was conveyed to our member and also placed on the website for the consideration of all members. Resolved</p> <p>b. A member, John Sithers, had asked us to question the Club about its green credentials. In response to this it was agreed that, unless there was extreme urgency, all requests from members relating to Club activity and responsibilities would be held and presented to the Stadium Manager, Wayne Nash, at the end of the month in which they are received. A response to this effect would be sent to John Sithers.</p> <p>c. Jonathan Cox of Citizens Wales had asked what the Club had done, was considering doing, with regard to the implementation of the living wage. At present Cardiff CityFC is not compliant. It was agreed that at his next meeting with Ken Choo, KM would raise the matter.</p> <p>d. DC reported that he had been contacted by Cllr Dilwar Ali with regard to the launch of a fund-raising programme at 12 noon on Wed 30th January at The Senedd to raise donations towards a statue of former First Minister Rhodri Morgan. Dilwar had asked that an invite to this event be extended to all Trust Board members. It was agreed that the Trust should not give formal support to the fund-raising[because of its political nature]but that Board members who wished to become more actively involved should make it clear that their involvement was in a personal capacity. DC to forward e.mail from Dilwar to all Board members.</p>	<p>KM</p> <p>KM</p> <p>DC</p>
3.	<p>Governance and Compliance:</p> <p>Re-registration:</p> <p>a. KM reported that the original documents requested by the Financial Conduct Authority had now been signed by former chairman, Tim Hartley. KM will send to FCA this week and will seek news of FCA decision a week later.</p>	<p>KM</p>
4	<p>Finance Report:</p> <p>a. Annual membership income for 2018 was £5688. This compares with £5937 in 2017. Income is stable as is membership Expenditure for 2018 is up on 2017 but there were some large one-of items of</p>	

	expenditure in 2018 ie £3000 to the Foundation/£300 for Fred Keenor display cabinet/£100 donation to The Wallich. Insurance cover cost went up mainly because of £150 increase to cover transportation of Fred Keenor maquette from the Stadium to the Cardiff Story Museum[and back]. The account has a balance of £34 000.	
5	Membership Report: None was available but DC to contact Paul Evans asking for a membership update.	DC
6	Supporter Liaison Report: DC to contact KJ to ask if he would provide one.	<u>DC</u>
7.	Club finances/debt to equity: This to be parked until KM has sight of Club accounts at end of January.	KM
8.	Community activity/Charity Support/Trust publications: a. The Wallich - £1783 was raised at the Man Utd game. Together with the £100 donation from the Trust/£50 raised at the Trust AGM and £300 raised at the Three Arches Quiz this makes a total of £2233 raised. Thanks had been received from Mike Cowley of The Wallich. It was agreed that the Club should be contacted offering thanks for the support given throughout. DC to e.mail Ken Choo and copied to Adam Gilliatt to this effect. b. DC reported that arrangements for the Q and A session with Rob Phillips/Nathan Blake and Andy Legg were progressing and he hoped that it would now take place late February. c. RJ reported[by e.mail]that the 4-page newsletter was progressing and that he had received articles from David Collins and Tim Hartley and was awaiting an article from Richard Shepherd. Agreement was needed as to how the newsletter should be offered to members ie hardcopy only at Trust Office/on line only or both. To be discussed at next meeting.	DC DC RJ
The date of the next meeting is Tuesday 5 th February 2019 at 7pm Venue to be confirmed.		