



**Minutes CCST Board of Directors
6 June 2017 at Cardiff City Foundation**

| | | ACTION |
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| | Attendance: David Craig (DC), Kieran Jones (KJ), Jeff Mansfield (JM), Brian Mertens (BM), Jon Day (JD), Rob Jeffery(RJ) | |
| 1. | Apologies: Keith Morgan, Clive Harry | |
| 2. | Approval of Minutes:- 2 May 2017 Minutes were approved as a true record | |
| 3. | Matters Arising: Subject to re-registration all Board Members to offer their views/suggestions with regard to boosting membership. E-mail had been received from Swansea City Supporters' Trust providing details of a community development project it is involved with and inviting our Trust to explore the possibility of us doing something similar. The project comes under the umbrella of the Schools' Initiative [Welsh Baccalaureate]. It was agreed that KM would contact Roger Goodwin of the SCST seeking more information. It was also suggested that the CFC Foundation might have an interest in becoming involved. KM to also explore this avenue. BM to distribute information with regard to next Supporters' Summit – Actioned Information had been received from the Club with regard to season ticket holders' unspent credit. It was suggested that the amounts could be used to support charities. KJ to explore this possibility with the Club. – KJ reported that Club has advised that all unspent credit would be written off – Resolved Requirement for more current figures to be reported to the Board – actioned KM had received an e-mail from Blueprint Printing stating that they had not received payment for work undertaken on the Trust's Magazine. The amount was for £600. There was no dispute as to the amount and that it was owed. KM to arrange payment – Resolved KJ reported that he had attended the Club Players' Evening. Thanks were offered to the Trust for its cooperation throughout the season and for its contribution to ensuring good communication between fans and Club. Adam Gilliatt Supporters' Liaison Officer | All KM |

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| | <p>was instrumental in offering the words of thanks. As a Trust we appreciate the part Adam has played in maintaining good communication and wish this to be conveyed to the Club. KM to e-mail Adam to this effect and to copy in Ken Choo and Wayne Nash. – E mail sent - Resolved</p> <p>Crowdfunding Project - KJ reported that this was still a work in progress but the emphasis was very much on the Foundation/Club/Supporters' Club and the Trust working together. It was not clear if the Trust had the right to send two representatives to meetings. KJ to find out if we can submit another nomination and report. KJ reported that the initiative would be resumed at the start of the new season and that an additional nominee would be subject to the agreement of the other parties - Resolved</p> | |
| 4 | <p>Correspondence :- The Chair reported that he had received a letter of resignation from the Board from David Collins who felt that work commitments were preventing him from fulfilling his work for the Trust.</p> | |
| 5 | <p>Governance and Compliance Issues :- The Chair reported that the application for re-registration was still with the FCA who had said that their workload was preventing them from giving it immediate consideration. It was resolved that Keith Morgan ask the FCA is they could provide an idea of the timeline involved in it consideration.</p> | KM |
| 6 | <p>Finance Report :- Keith Morgan provided figures for the 4 months ending April 2017 which showed a small surplus of income over expenditure of £108 despite some non recurring charges</p> | |
| 7. | <p>Membership Report :- Clive Harry reported that 4 members who lapsed in April have not renewed.</p> | |
| 8. | <p>Supporter Liaison Report :- KJ reported that the club had promised a full first team turn out for the friendly at Taffs Well</p> | |
| 9. | <p>Debt to Equity :- The Board agreed that an update on progress of the conversion of Debt to Equity was needed. It was also resolved that, should there be no further progress on this issue then the Trust should report to members on the situation, subject to re-registration and after the transfer window has closed. KM to approach Ken Choo for an update at the appropriate time.</p> | KM |
| 8. | <p>Date of next Meeting :- Tuesday 4 July 2017 – Venue to be confirmed</p> | |