



Minutes CCST Board of Directors 1 August 2017 at Cardiff City Foundation		
	Attendance : Keith Morgan (KM), Jeff Mansfield (JM), Jon Day (JD), Cilve Harry (CH), Brian Mertens (BM), Rob Jeffery (RJ)	ACTION
1.	Apologies : David Craig, Kieran Jones	
2.	Approval of Minutes:- 6 June 2017 Minutes were approved as a true record	
3.	Matters Arising: Subject to re-registration all Board Members to offer their views/suggestions with regard to boosting membership. – This matter was discussed and it was agreed to defer finalisation until after re-registration E-mail had been received from Swansea City Supporters' Trust providing details of a community development project it is involved with and inviting our Trust to explore the possibility of us doing something similar. The project comes under the umbrella of the Schools' Initiative [Welsh Bacculaureate]. It was agreed that KM would contact Roger Goodwin of the SCST seeking more information. It was also suggested that the CFC Foundation might have an interest in becoming involved. KM to also explore this avenue. KM reported that he had e mailed the Swansea Trust but has not received a response. It was agreed that he would follow up The Board agreed that an update on progress of the conversion of Debt to Equity was needed. It was also resolved that, should there be no further progress on this issue then the Trust should report to members on the situation, subject to re-registration and after the transfer window has closed. KM to approach Ken Choo for an update at the appropriate time.	KM KM
4	Correspondence :- KM reported that he had prepared a CCST preview of the season and he would forward it to Phil Nifield for inclusion on the website. KM reported that he had been contacted by Liam Thompson of FSF regarding the reciprocal arrangements that Ipswich Town has entered into with 12 other Championship clubs re away ticket pricing. Resolved that BM should contact Ipswich to ascertain which 12 clubs and also establish whether Cardiff City had entered into any similar arrangements.	KM BM

	<p>KM updated the Board on the SD summit he had attended and referred to a proposal for SD and FSF to merge. He reported on the anomaly that this item was on the SD agenda but not FSF. It was resolved that this issue would need to be monitored.</p> <p>KM reported that he had attended a symposium given by Fanalyse (at no cost to CCST). Fanalyse are a sports marketing organisation. A number of keynote speakers gave presentations in respect of their sports and marketing to their fans. KM recommended no further action.</p>	
5	<p>Governance and Compliance Issues :-</p> <p>KM reported on his latest conversations with the FCA regarding re-registration. He reported that he had received favourable feedback from them and the process was delayed by the current holiday period but the application would be formally considered shortly. KM to continue to liaise with FCA.</p> <p>It was agreed that, after re-registration had taken place, a meeting of members would be arranged as soon as possible. An election would take place for all places on the Board. Members would be invited to stand with the election result being ratified at the meeting</p>	KM
6	<p>CCST Website</p> <p>JM raised the question of ongoing maintenance of the website. It was agreed that RJ approach Phil Nifield to ascertain whether he could expand his brief to assist in keeping the website up to date</p>	RJ
7	<p>Finance Report :-</p> <p>KM reported on figures for the period ending June 2017 which showed a small surplus.</p>	
8	<p>Membership Report</p> <p>CH reported on renewal of memberships and the work that was being done to improve the database which would need to be completed prior to re-registration</p>	
9	<p>Date of next Meeting :- Tuesday 5 September 2017 – Venue to be confirmed</p>	