



Minutes CCST Board of Directors 7 March 2017 at Foundation Offices		
	Attendance :	ACTION
	Keith Morgan[KM], David Craig[DBC], David Collins[DC], Rob Jeffery[RJ], Clive Harry[CH], Brian Mertens[BM]	
1.	Apologies: Jon Day[JD], Kieran Jones[KJ], Jeff Mansfield[JM]	
2.	Approval of minutes: Board Meeting of 7 February 2017 – minutes were approved.	
3.	<p>Matters arising:</p> <p>Crowdfunding – GJ has not provided update but it was pointed out that KJ has been fully engaged with this. KJ to be contacted for an update by e.mail and to request that he take the lead for CCST at Crowdfunding meetings</p> <p>5-A Side Football Event - Decided to defer work on this until new season. KM to pursue at appropriate time.</p> <p>Trust Office Space – BM reported that disposal of old programmes nearly complete. Supporters' Club members to be invited to take programmes in an effort to get rid of the remainder .</p> <p>Radio Rookwood Hospital Charity Support – All clear given by pub manager for quiz at Three Arches Pub on Wed 15 March 9-10.30pm Agreed to try to form Trust Board team in time for this</p> <p>Membership – Still a requirement for all Board members to provide their views/suggestions on membership at meetings.</p>	<p>KM</p> <p>KM</p> <p>BM</p> <p>KM</p> <p>All</p>
4.	<p>Correspondence:</p> <p>a) Agreed in principle[subject to cost] that Trust would cover amount of insurance re transporting Fred Keenor maquette to, and to cover period whilst it is part of, the Wembley to Wales Exhibition at Cardiff Story Museum. This Exhibition lasts until Sept 3 2017 and it is hoped that people will continue to submit exhibits throughout that period.</p> <p>Please take every opportunity to encourage people to visit the Exhibition, to publicise the Exhibition and to encourage people to submit exhibits. DBC to liaise with Museum on all issues relating.</p> <p>Communication from the Welsh Ambulance Service with respect to a terminally ill City Supporter. Board agreed at earlier meeting to publicise this tragic event and to offer the Trust's media outlets to</p>	<p>DBC</p> <p>All</p> <p>KJ</p>

	<p>support the fundraising campaign. To be pursued</p> <p>KM provided information on his meeting with Club finance officer, CEO and Chairman to discuss Club's recent financial return lodged at Companies House. KM produced paper on Club's financial position which has been made available to members.</p> <p>Good publicity has resulted from the Trust's early involvement in this and the speed with which the information was made available to members. This has also had much wider media publicity which again is to the Trust's benefit. KM is to be congratulated for the time, effort and expertise he has brought to this.</p> <p>DBC has had communication from Cllr Peter Bradbury requesting a meeting with him and Gavin Hawkey Director of the CCFC Foundation re developing a Trust/Council/Foundation working relationship. [This follows on from earlier meetings although the pace of developments has been very, very slow] It was resolved that DBC would respond suggesting that as both the Council and the Trust are fast approaching elections etc then it would be better to pick up on this after May. DBC to follow up.</p>	DBC
5.	<p>Governance and Compliance issues: KM provided information on Trust re-registration. Progress is being made. KM to report on this at next Board meeting.</p>	KM
6.	<p>Financial Report: KM presented Trust accounts to year ended 31 December 2016. It was suggested that members read and e.mail KM with any questions they have.</p>	All
7.	<p>Membership Report; CH provided update on membership situation. The number of members has stabilised with 2 members renewing their membership in February.</p>	
8.	<p>Supporter Liaison Report:</p> <p>Not available due to KJ's absence.</p>	
9.	<p>Date of next meeting: Tuesday 4th April 2017 Venue: Foundation Offices The Pod. Time: 7pm</p>	

