



**Minutes CCST Board of Directors
6 December 2016 at Cardiff City Foundation**

		ACTION
	Attendance: Keith Morgan (KM), David Craig (DC), Jeff Mansfield (JM), Rob Jeffery (RJ), Brian Mertens (BM)	
1.	Apologies: Kieran Jones (KJ), John Sithers (JS), Geraint Jones (GJ), Jon Day (JD), David Collins (DJC)	
2.	Board Meeting 1 November 2016 – minutes were approved	
3.	<p>Matters Arising</p> <p>CCST Press Officer – KJ to contact the Head of Communications at the Club to ensure that Phil Nifield is included in Club communications with CCST</p> <p>CCST Journal – JM updated the meeting. The Journal is ready to be distributed in early January – Resolved</p> <p>Trust Office Signage – Supplier awaiting confirmation from the Club that the sign can be installed – BM to pursue the matter</p> <p>Crowdfunding – Proposals still awaiting final resolution – Ongoing</p> <p>5 A Side Football Event – Proposals still awaiting confirmation for Cardiff City Foundation. Once received KM to finalise arrangements prior to approaching the Council.</p> <p>Charity Support – In order to progress Charity Support in relation to Rookwood Sound, details of previous working with Ty Hafan were to be supplied</p> <p>Trust Office Space – Disposal of old programmes is ongoing and will continue until the Barnsley home game. Disposal of any remaining programmes and use of freed up space to be discussed at next Board Meeting</p> <p>CCSC Links – A written report by DJC of his discussions with the Supporters Club was discussed and their reticence towards joint working was noted. No further action</p>	<p style="text-align: center;">KJ</p> <p style="text-align: center;">BM</p> <p style="text-align: center;">GJ</p> <p style="text-align: center;">KM</p> <p style="text-align: center;">DJC</p> <p style="text-align: center;">BM</p>
4	Finance Report – KM reported no extraordinary expenditure items to the end of October but commented on favourable income levels on a year on year comparison basis.	
5	Membership Report – the Board noted a written report from JS reporting no resignations, 2 renewals and 1 new member.	

6	Supporter Liaison Report – The Board noted a written report from KJ in relation to arrest stats, the Aston Villa away game and arrangements for forthcoming away games at Brentford, Bristol City and Reading	
7.	Potential Trust Members Meeting with Neil Warnock. – Prospects for such an event were discussed. It was noted that events involving Neil Warnock at the Club, Pontypridd and a future one at Maesteg were Club events only and the likelihood of a Trust branded event were nil. No further action	
8.	Trust Feature – Matchday Programme – It was agreed that an approach should be made to the Club for Trust articles to be included in the programme. To take place after the publication and distribution of the journal. To be discussed at January Board Meeting	All
9.	Distribution of CCST Journal – Journal to be circulated by post to members – one per address. Members to be asked for volunteers to sell Journals at Fulham home game 7 January 2017. JM to supply wording to Paul Evans in order that all members can be e-mailed.	JM
10.	CCST and Assembly Event – Supporter Ownership – DC to contact Tim Hartley re the setting up of a forum of interested parties	DC
11.	Date of next meeting – 10 January 2017	