



**CARDIFF CITY SUPPORTERS' TRUST**  
**Minutes of Board Meeting**  
**Thursday July 3<sup>rd</sup> 2014**  
**Llandaff Institute, 7pm-8:45pm**

Present: Tim Hartley(TH), Keith Morgan(KM), Jeff Mansfield(JM – notes), David Craig(DC), Geraint Jones(GeJ), Phil Nifield(PN), Brian Mertens(BM).

1. *Apologies & Welcome*  
 Apologies received from Jon Day
2. *Approval of Minutes of June 3<sup>rd</sup> 2014.*  
 Approved as a true record except for one query about the amount of money banked for Ty Hafan. See 6.13 below.
3. *Election of Directors of Supporters Direct*  
**Agreed:** TH commended all the candidates and knows them all, so the Board asked him to vote for the candidate of his choice on CCST's behalf. - there is only one vote per Trust.
4. *Appointment of Company Secretary*  
 GeJ agreed to continue in this role provided the job is advertised again as part of the preparations for the 2015 AGM: this will be added to the AGM timeline.
5. *Preparations for Planning Session*  
 TH tendered apologies that he couldn't attend on the 26<sup>th</sup> August but will instead contribute to proceedings by email prior to the Session.  
**Agreed:** GeJ will circulate the format for the meeting and liaise with JM on administrative arrangements.
6. *Action Points*
  - 6.1 **JD** to progress signage for the stadium on match days from the Castle and the Bay with Cardiff Bus.  
 Ongoing.
  - 6.2 **GeJ** to prepare the groundwork in order to progress his proposal at the start of next season for recruiting and involving more female members.

Ongoing

6.3 **GeJ** to check when Norman Watson will be in Cardiff (delayed due to ill health).

Ongoing Norman Watson is still unwell.

6.4 **GeJ** to arrange a meeting with Wayne Nash to discuss his proposal for developing the memorial garden (TH to provide Wayne's email address to GeJ).

Ongoing: TH asked GeJ to take this up directly with Wayne Nash.

6.5 **DC** to ask Steve Morris when would be the best Saturday or Sunday to stage a community 5 a side tournament

Ongoing: 21st or 28th September have been offered. TH to follow up and confirm. TH named some of the many teams taking part and will ask JI if Pedal Power would like to send a team. BM will find out if the Polish community would like to send a team.

6.6 **DC** to ask Steve Morris for an advert we can use to ask for meet and greet volunteers for the UEFA Super Cup Final:

Discharged: This was carried out through the South Wales Echo on behalf of Cardiff Council. PN posted the info on our website and the various message boards inviting anyone interested to get in touch with the Echo.

6.7 **Jl** to look at producing an A4 poster advertising the Trust, based on information used in the newsletter.

Ongoing. JM to ask JI if he can now complete this.

6.8 **DC** to approach the Club again to ask if they could help with costs for the annual maintenance of the Fred Keenor statue.

Ongoing. The club has said it will not contribute.

6.9 **All** to provide updates to NT on their Business Plan responsibilities.

Ongoing.

6.10 **TH** to write to Tom Gorrige asking for meeting with MD and SL.

Ongoing: TH made contact but received no reply. He will ask Wayne Nash about the appointment of the new SLO, and ask for clarification about the role of Mr. Choo.

6.11 **BM** to provide analysis of SLO's performance measured against UEFA 10-points.

Ongoing: BM to provide details on paper before the season starts, with copies to Vince Alm and Mike Spear. The Board questioned whether the SLO post has yet fulfilled our expectations. The Board would like to know who is going to take up this important job now that Tom Gorrige has left, and would like to meet the new person.

6.12 **TH and KM** to provide Mike Ashley with a list of our future events by end of June

Ongoing: For the time being we will let Mike Ashley at the Co-op have the dates of the 5 a side competition. Also, DC will update Mike Pengelley and Mike Ashley on our plans. Concerning the replica blue shirts, GeJ offered to produce a sales leaflet to be handed out. Vince Alm will be asked to place them on Away games coaches.

6.13 **KM** to send cheque to DC to be handed to Ty Hafan on July 1.

Ongoing. KM is to confirm exactly how much has been banked for Ty Hafan. The figure of £210-230 previously mentioned may not be correct.

6.14 **JM** to ask Tim to confirm with Dave Collins that the Grangetown pitch will be available.

Discharged. DC reported that Dave Collins had attended but nobody from the Trust was there: he didn't raffle the shirts. DC had apologised to him.  
**Agreed:** to ensure that someone from the Trust attends next year.

6.15: **KM and GeJ** to check whether Paul Corkery has paid and contact him if not.

Ongoing: KM is sure he's on the list. GeJ to confirm.

6.16 **GeJ** to ask Sian Branson to submit a short statement saying why she would like to join the Board.

Ongoing. TH spoke to Sian who is waiting to hear from us. This is now urgent.

**Agreed:** GeJ to contact Sian and invite her to the Planning Session.

6.17 **JM** to contact TH and DC to ask if they agree with co-opting her at the next meeting pending a satisfactory statement from her.

Discharged.

6.18 **GeJ** to send KM details of the company which designed and produced the blueprint for the recruitment leaflet.

Discharged.

6.19 **All** to provide status of APs to JM prior to the next meeting (by Tuesday 26<sup>th</sup> August).

## 7. *Matters Arising*

These were all dealt with under other headings on the agenda.

## 8. *Proposed joint project with Coop for Ty Hafan and promotion of CCST.*

Noted that the Co-op needs 3 months' notice to fund an event and will fund only events not processes. DC to liaise with the Co-o

## 9. p to discuss how we can best progress this collaboration.

## 10. *Correspondence*

a. We received a note from Hereford United supporters about the situation at that club. It was felt that at this stage we could take no further action but would monitor developments.

b. BM and JM had received confirmation from Supporters Direct about attendance at the summit in Wembley.

## 11. *Chair's Update*

a. A new Football app, high5-it.com, has asked Trusts to endorse it. We are assured that profits will go into grassroots football.

**Agreed** to endorse this and ask if any of the profits could go into grassroots football in Wales.

b. TH and Daniel Rose of Supporters Direct met with John Griffiths AM, Sports Minister, about plans to set up a Welsh branch, 'Supporters Direct Cymru'. He offered £10k of funding to help, a welcome contribution but hardly enough. He offered to write to the Premier League asking for financial help. A feasibility study is planned to ascertain the level of demand for SD Cymru.

b. The FAW have offered 2 dates for SD to speak to the clubs in the Welsh League and Cymru Alliance. Gej commented that the structure is there but we need a professional worker to lead this project. The Board thanked TH and Daniel for their work.

c. We need someone to represent us at the SD Cup to be held at Merthyr.

GeJ and TH will ask Nigel Turner and give details of our representative to Mark Evans.

d. Chasetown reception, Tuesday July 29. No-one is available to attend so TH will ask Vince Alm to find someone and let us know the outcome.

e. TH has been invited to attend an Oral History and Sport Conference in London on 19 September on Trust's behalf. **Agreed** to reimburse bus fare and £30 delegate's fee.

#### 12. *Progress against Business Plan*

Given that Nigel Turner has now left the Board, DC agreed to lead the review of the Business Plan prior to the meeting on 26<sup>th</sup> August.

#### 13. *Finance Report*

KM had only just received the figures and will send updates to us next week.

#### 14. *Group Reports*

##### a. Fundraising

As we are presently a small team we don't have the resources to set up a fundraising group. DC will follow this up with Mike Payne.

##### b. Membership

We had received a note from Paul Evans about membership numbers. It was felt that although our numbers might drop below 600, we could usually expect between 600 and 700 members. It was noted that 1700 supporters seemed willing to spend £27 on the alternative shirt but not £12 to join the Trust. KM suggested we should discuss why we lose members. In the ensuing discussion it was noted that we have a good reputation at the moment and have achieved a lot, but it could be that fans don't know what we are doing. Some may think we are only about the blue campaign. This issue was deferred to the Planning Session for a fuller treatment.

The Board felt it was important to bring Sian in soon. She had suggested a membership recruitment event and she might be able to lead on that. TH offered to speak to John Isaacson to find out what level of involvement he wants now that he has left the Board.

#### 15. *AOB*

KM will order an alternative shirt for Carl Payne and pay.

BM will take part as a panellist on the Protecting Identity Panel at the Supporters Direct summit in Wembley.

Community Cup 5 a side Cup: DC will go straight to Channel View about this.

#### 16. *Dates of future meetings up to June 2015*

a. Next Board meeting will be on Tue 26 August at 7pm, to be followed immediately by the Planning Session.

b. BM will book the Institute for first Tuesday of every month 7-8:45, thereafter until June.

c. JM is to check for clashes with City matches.