



**Cardiff City Supporters' Trust Board Meeting
Tuesday October 1st 2013 at 7pm. Venue – Llandaff Institute**

Present:

Tim Hartley (TH - Chair), David Craig (DC), Brian Mertens (BM), Keith Morgan (KM), Phillip Nifield (PN), John Isaacson (JI - Notes)

Apologies: Geraint Jones (GeJ), Jonathan Day (JD), Nigel Turner (NT)

1. Football Supporters Federation

The planned presentation by Paul Corkrey had to be postponed, due to Paul's ill health. The Board wishes him a speedy recovery and TH will aim to reschedule with Paul for the January meeting.

2. Approval of Minutes

Minutes of the Board meeting of September 3rd were approved as a true record, with the following changes:

APs 2.10 & 2.11 assigned to PH.

3. Action Points

APs from the previous meeting were reviewed and discharged, except where included/updated below. New actions arising are also included here.

3.1 **GeJ** to finalise advert for Company Secretary rôle.

3.2 **PN** to put advert for Company Secretary rôle on web site (awaiting amended advert from GeJ).

3.3 **JD** to pass suggestions from survey regarding membership to JI.

3.4 **JD** to survey members on the need for more cycle racks.

3.5 **JD** to progress purchase of bobble hats.

3.6 **GeJ** to send out his report on the board election process.

3.7 **JI** to remind GeJ and JD about their actions.

3.8 **JD** to contact Cardiff Bus about signage for the stadium on match days from the Castle and the Bay.

3.9 **JD** to review the fans' packs being produced by the Club.

3.10 **DC** to contact Tracey Marsh for ideas on how we could take the proposed meeting for female members forward.

3.11 **KM** to make arrangements to present a cheque to Tŷ Hafan.

3.12 **TH** to ask Swansea Trust if they would make a small donation to Tŷ Hafan.

3.13 **GeJ** to produce a paper on the value of seeking Asset of Community Value status for the stadium.

3.14 **DC** to progress the annual refurbishment of the Fred Keenor statue and suggest that the Club and Trust could share the cost.

3.15 **TH** to contact the person who was unsuccessful at the last Board elections, with a view to co-opting him until the next elections.

3.16 **TH** to write a brief note about his meeting with John Griffiths.

3.17 **TH** to send a copy of the Business Plan to Simon Lim and Tom Gorringe.

3.18 **KM** to sign the stadium contract for the 92/93 event and arrange payment.

- 3.19 **PN** to arrange for an email to go to members, advertising the 92/93 event.
- 3.20 **BM** to check with Tom Gorringe if he can arrange for a shirt to be signed by the players, as a raffle prize for the 92/93 event.
- 3.21 **All** to provide status of APs to JI prior to the next meeting (by October 29th).

4. Matters Arising

- 4.1 Phil Harding has resigned from the Board, due to family commitments. The Board put on record its thanks for all he had contributed and wishes him and his family well for the future.
- 4.2 Travel information on the CCFC web site is limited, but TH reported that Nic Heslop (Marketing Manager) is producing fans' packs (home and away) for inclusion on the site. Travel information is at http://www.cardiffcityfc.co.uk/club/visit_us/index.aspx
- 4.3 Presentation of a cheque to Tŷ Hafan from the T-shirt sales was discussed. It was agreed that ideally, this would be on the pitch at half time during the Swansea game, as a joint presentation, with a small donation from Swansea Trust.
- 4.4 A joint press release with Swansea Trust has been prepared for release this week, ahead of the South Wales derby.
- 4.5 The proposed skittles match with Merthyr Trust did not go ahead, due to a lack of available people. DC will raise at a future date.

5. Correspondence

- 5.1 TH has provided input to Nic Heslop for the fans' packs.
- 5.2 KM provided comments to the Western Mail on Malaysia's sponsorship of the City.

6. Chair's Update – TH

- 6.1 TH has requested meeting with City's senior managers and owner, with no response. He has also asked Julian Jenkins about the players' evening.
- 6.2 Arrangements were made for a group from the Somali community to attend the Wales v Serbia match at the stadium, as part of the Coalfields Regeneration project. Arrangements are in hand for a group of youngsters from the valleys to attend the Macedonia game.
- 6.3 A number of media interviews have been given.
- 6.4 TH has been invited to provide input to the Cardiff Story's oral history and will talk to them about how the Trust might be more involved. Graham Keenor has spoken to them and DC is due to do so.
- 6.5 TH attended the Supporters Direct Strategy Day and met with John Griffiths (Culture & Sports Minister for Wales) about the possibility of SD Wales.

7. Agree Business Plan

The updated Business Plan from NT was accepted as the final version. This will be used at future Board meetings to assess progress.

8. Club Liaison & SLO Rôle

8.1 Tom Gorrige (the Club's Supporter Liaison Officer) has agreed to attend the December Board meeting.

8.2 As the Trust is a formally constituted body to represent fans' views, it was agreed that we should review SLO progress against the rôle, as defined by UEFA.

9. Finance Report - KM

The statements had not arrived in time to provide an update for this meeting. However, the money due from PayPal had finally been received.

10. Group Reports

10.1 Fred Keenor - DC

10.1.1 DC spoke to Wayne Nash re the cost of annual refurbishment of the statue (£550), who felt that this was too expensive. This work of cleaning/refurbishing a bronze sculpture is a specialist job and should not be done on the cheap.

10.1.2 The commemorative plaque at FK's primary school will be collected next week. DC is awaiting a response on the unveiling.

10.2 Membership - JI

10.2.1 As at the end of September, there were 625 active members, compared to 634 at the end of August.

10.2.2 The group has confirmed Thursday November 21st for the 92/93 event. After the initial discussion with the Grape & Olive, the venue has been unresponsive and we don't have confidence in putting on a successful event there. It has also since emerged that capacity would be limited to 90 guests. John Sithers contacted Compass about using the stadium, who have been very responsive and are holding the venue for us. Room hire for the Ricoh suite is £375+VAT (compared to £450+VAT for the last event). Other costs have been held (mikes, etc). Buffet cost per head is £18 (as last time), which would be about the same as at the Grape & Olive. The Membership Group therefore proposed to the Board that we use the stadium for the forthcoming event. This proposal was accepted with a request to the Membership Group to keep on top of the costs.

10.2.3 KM made the point that at the last event there was more food than needed in the hospitality area, so we don't need to order 10 buffets if we're expecting 10 people.

10.2.4 Terry Phillips is liaising with PN regarding which players will be coming - we expect at least 10, but expenses should not be an issue.

10.2.5 Because of the time issues we had last time, and the number of players expected, the Board's recommendation was that we dispense with the quiz and set an end time for formal questions.

10.2.6 The Board recommended that tickets should be available to members only until October 18th and then open to non-members, with a suggested price of £7.

11. AOB

11.1 The Trust magazine will go on sale before the Swansea game on November 3rd.

11.2 TH has arranged 20 tickets for Chasetown members to attend the West Ham game on January 11th.

11.3 Terry Griffiths has suggested that the Trust could look into setting up a Former Players Association.

12. Dates of future Board meetings

All meetings to start at 7pm. (Secretary's note: the Llandaff Institute has been booked by BM for all dates.) Dates to June 2014 are as follows:

- Tuesday November 5th
- Tuesday December 3rd
- Tuesday January 7th
- Tuesday February 4th
- Tuesday March 4th
- Tuesday April 1st
- Tuesday May 6th
- Tuesday June 3rd

End of meeting