



**Cardiff City Supporters' Trust Board Meeting**  
**Wednesday November 7<sup>th</sup> 2012 at 6.30pm. Venue - Pantmawr Inn**

**Present:**

Tim Hartley (TH - Chair), Brian Mertens (BM), David Craig (DC), Keith Morgan (KM), Phillip Nifield (PN), John Isaacson (JI - Notes)

**Apologies:** Geraint Jones (GeJ), Jonathan Day (JD), Nigel Turner (NT)

**1. Approval of Minutes**

Minutes of the Board meeting of October 3<sup>rd</sup> were approved as a true record.

**2. Action Points**

APs from the previous meeting were reviewed and discharged, except where included/updated below. New actions arising are also included here.

2.1 **KM** to produce a Trust budget for 2012/13.

2.2 **GeJ** to invite Alex Bird to give a 10-minute talk on the Co-operative movement at a future Board meeting

2.3 **All** to consider suitable candidates for election to the board.

2.4 **GeJ** to send the completed FSA return to all board members.

2.5 **All** to consider how we might encourage membership renewals and advise JI.

2.6 **BM** to check with supplier of the office cabinet about getting another key.

2.7 **TH** to book a table for 9 at the Bay Leaf in Llandaff for 8pm on December 10<sup>th</sup>.

2.8 **JI** to review the standing agreements document, to check the agreements are included in the Business Plan.

2.9 **NT** to update the Business Plan from the meeting walk through.

2.10 **JI** to propose a timetable for the AGM and Board Elections with GeJ.

2.11 **JI** to check which board members would be up for re-election.

2.12 **JI** to send list of people to Brian who said they would like to help out.

2.13 **JD** to progress the issue of cycle racks with the club.

2.14 **JD** to include safe standing in a survey of members in the new year.

2.15 **KM** to provide a breakdown of how members pay.

2.16 **JD** to arrange for the signed shirt to be auctioned in the same way as the rail tickets, via PN.

2.17 **BM** to sell the charity raffle tickets from David Roberts in the Trust office.

2.18 **JI** to contact Lyndon Rhodes about the invoice for the new membership leaflets.

**3. Matters Arising**

3.1 **BM** reported that there were not enough volunteers to produce a rota for the office.

3.2 23% of season ticket holders are female, compared to just over 12% of members.

#### **4. Correspondence**

**4.1** TH has written to the club about other Championship clubs wanting to see the concept of safe standing at rail seats further explored.

**4.2** David Lampitt, the CEO of Supporters Direct, will be attending the statue unveiling as a guest. DC will meet him beforehand.

#### **5. Chair's Update - TH**

**5.1** TH and KM met with Simon Lim, the new Chief Executive, on October 24<sup>th</sup>, with other fans' representatives.

**5.2** TH has been invited to a "Games without Frontiers" meeting in Glasgow this weekend.

**5.3** TH will be attending the Chasetown game on December 1<sup>st</sup>.

#### **6. Finance Report - KM**

Accounts for the 10 months to 24 October 2012 show a profit for the period of £2,721 and the Trust having net assets of £25,478. Since the discovery of the fact that we have had £881 of paypal income which has not yet hit our bank account, the cash received from members this year to date of £8,036 is not as far behind the figure of £9,125 for the equivalent 10 month period last year as initially feared, although it is still down about 12%.

#### **7. Group Reports**

Updates and key points provided to the Board prior to the meeting are below.

##### **7.1 Fred Keenor – DC**

Everything is on track for the statue unveiling. The cost of hospitality is £480 for the 60 guests. Dilwar Ali has promised a contribution of £70 towards the cost. The club will be paying for the drinks.

##### **7.2 Membership - JI**

**7.2.1** As at the end of October, there were 656 active members, compared to 658 at the end of September. The worrying aspect is the poor new membership figures.

**7.2.2** Lyndon Rhodes has been given the go-ahead to provide 2,000 new membership leaflets, from the same printer providing the FK brochures. 1,000 of these will be inserted in the brochures by the printer. The leaflets will all have a standing order form folded into the leaflets.

**7.2.3** Creighton has spoken with Roger Gibbins about the proposed event to celebrate the 82/83 promotion and reported that Roger is very enthusiastic about helping us with the event. He's also willing to help us out with the proposed May event to celebrate the 92/93 promotion. For the former, the date proposed is either Wednesday 13<sup>th</sup> or 20<sup>th</sup> February. So far Jeff Hemmerman and Dave Bennett have given it the thumbs up. Rob Phillips is available for either date. The Board gave approval for the proposed event costs, based on travel and accommodation for Dave Bennett, hospitality for 4 players & Rob Phillips, and booking the stadium.

**7.2.4** Paul Evans cannot provide a breakdown of how members pay (PayPal / Standing Order / cash or cheque), because InTouch is not converting the report he created into an Excel spreadsheet as it always has done before. He's e-mailed the people at InTouch with members about this and has also said how poor he feels the latest version of their database is when compared to earlier ones. TH reported that SD has taken up this issue.

## **8. Progress against Key Priorities (not reported elsewhere)**

**8.1** Memorial garden. Fred Keenor's headstone should be in place in 2 weeks' time.

**8.2** Trust movement. KM attended the first meeting of Championship Trusts on October 11<sup>th</sup> and has distributed information from the meeting.

**Agreed:** BM to attend the next meeting.

**8.3** Local communities. TH has arranged free match day tickets for volunteers with special needs at Pedal Power and their carers for the Peterborough game. He has had a good response from Robina Samuddin at Cardiff Council for arranging match day tickets for some young people. No response has been received from Tony Hendrickson of Butetown Communities First.

## **9. AGM and Board Election Timetable**

Held over to next meeting.

## **10. AOB**

Covered by APs 2.16-2.18 above.

## **11. Dates of future meetings**

All meetings to start at 6.30pm. (Secretary's note: the upstairs function room at the Pantmawr Inn has been booked for all agreed dates.) Dates to June 2013 are as follows:

- Tuesday December 4<sup>th</sup>
- Tuesday January 8<sup>th</sup>
- Tuesday February 5<sup>th</sup>
- Wednesday March 6<sup>th</sup>
- Tuesday April 9<sup>th</sup>
- Tuesday May 7<sup>th</sup>
- Tuesday June 4<sup>th</sup>

**End of meeting**