



**Cardiff City Supporters' Trust Board Meeting
Tuesday June 3rd 2014 at 7pm. Venue – Llandaff Institute**

Present:

Keith Morgan (KM - Chair), Jeff Mansfield (JM - Notes), Brian Mertens (BM), Jon Day(JD), Geraint Jones(GeJ), Phil Nifield(PN), Ashley Drake(AD) and Michael Pengelley(MP) from Cooperative Group- present until item 5, Phil Jones(PJ – present for item 7).

1. Apologies: David Craig(DC), Tim Hartley(TH), Jeff Mansfield(late).

2. Election of officers

Item was deferred to next board meeting as there were not enough officers present.

3. Appointment of Company Secretary

Item was deferred to next board meeting as there were not enough officers present.

4. Co-operative Group in the Community

AD said that the Coop Group wants to work with us but cannot sponsor 5 a side though it can supply things like water. MP added that the Coop has lots of people willing to help with our events such as charity work. GeJ asked if we could recruit members through the Coop: AD replied not directly - the best way to do this was to link up with their staff through our events. Members might come from that. We'd have to start things going and this might bring in volunteers. MP pointed out that the Coop does promote charities and raise funds so this might be the best way. GeJ noted that we might be able to reciprocate and help get tickets for City games for Coop volunteers. KM suggested we start this cooperation with a joint effort on Ty Hafan.

Agreed: TH/KM to provide AD with a list of our known future events by end of June.

Agreed: CCST Board will offer some ideas to AD and MP on a joint project for Ty Hafan and on how to promote awareness of the Trust.

AD stressed that the Coop cannot offer a cut of profits to the Trust as this is no longer possible. A better way forward is to cooperate on activities. They might get together a Coop 5 a side team once they know what we are planning. They once did a promotion for Wrexham FC in their Wrexham stores.

AD and MP left the meeting with our thanks and best wishes.

5. Approval of Minutes

Minutes of the Board meeting of May 6th were approved as a true record.

6. Action Points

APs from the previous meeting were reviewed and discharged or carried forward. New actions arising are also included here.

6.1 **JD** to progress signage for the stadium on match days from the Castle and the Bay with Cardiff Bus.

- Ongoing

6.2 **GeJ** has spoken to Sian Branson and Tom Gorringer. The club intends to take action on this matter so we will monitor progress.

- Ongoing
- 6.3 **GeJ** to check when Norman Watson will be in Cardiff (delayed due to ill health).
- Ongoing
- 6.4 **GeJ** to arrange a meeting with Wayne Nash to discuss his proposal for developing the memorial garden (TH to provide Wayne's email address to GeJ).
- Ongoing
- 6.5 **JD** to identify key points from the fan survey and circulate for discussion.
- Discharged
- 6.6 **TH** to produce a coordinated response to the survey for the AGM.
- Discharged
- 6.7 **DC** to ask Steve Morris when would be the best Saturday or Sunday to stage a community 5 a side tournament
- Ongoing – In the absence of DC, **JD** was asked to follow up and report back.
- 6.8 **DC** to ask Steve Morris for an advert we can use to ask for meet and greet volunteers for the UEFA Super Cup Final.
- Ongoing – In the absence of DC, **JD** was asked to follow up and report back.
- 6.9 **Jl** to look at producing an A4 poster advertising the Trust, based on information used in the newsletter.
- Ongoing – **JM** to mail Jl for an update on this.
- 6.10 **DC** to approach the Club again to ask if they could help with costs for the annual maintenance of the Fred Keenor statue.
- Ongoing – see under Matters Arising
- 6.11 **All** to provide updates to NT on their Business Plan responsibilities.
- Ongoing
- 6.12 **TH and JD** to confirm how much has been banked for Ty Hafan.
- Discharged – KM has banked a sum between £210 and £230.
- 6.13 **TH** to write to Tom Gorrige asking for meeting with MD and SL.
- Ongoing – JM to ask Tim for an update on this.
- 6.14 **PN** to chase up Premier League and FA as they haven't replied to our letter asking for names etc to be Community Assets.
- Discharged – we had a positive response from the FA, which made the back page of the Echo, but no reply from the Premier League though PN sent a reminder to Mr Scudamore and also tweeted that we hadn't been given a reply.
- 6.15 **TH** to ask Daniel Rose to provide summary of Supporters Direct Council Meeting.
- Discharged
- 6.16 to 6.21 Action Points for the AGM.
- All Discharged
- 6.22 **JM** to present Unity Cup on behalf of Trust
- Amended – apologies from JM who later confirmed that he couldn't do it because of prior commitment on that date. Jl kindly offered to step in but wasn't present so JM is to confirm with Jl that he can still do it.
- 6.23 **All** to provide status of APs to JM prior to the next meeting (by Tuesday June 24th for July 1st meeting).

7. Matters Arising

1. Purchase of solid state recorder: expenditure?
Agreed: The Board decided not to purchase a recorder for the Oral History project at the moment as the Cardiff Story museum can make these available. This decision will be reviewed if genuine need for our own recorder arises.
2. Cleaning of statue
Ongoing. DC reported by email as follows: "I have arranged for the Statue to be cleaned/repolished on Wed 2 July although the Club will provide a moveable platform to assist with the work still awaiting a response to request for them to cover half the cost.....will persist - I will oversee the work although I can't promise to be there throughout the time although I have every confidence in the commitment and skill of the foundry;"
3. Ty Hafan event July 1st
Agreed: KM will send a cheque to DC to hand over to Ty Hafan at their 15th anniversary event on July 1st.
4. Pitch for Grangetown Festival.
JM to contact Tim and ask him to confirm with Dave Collins that the Grangetown pitch will be available.
5. Blue strips
Phil Jones joined the meeting to report on the alternative blue shirt project. A blue shirt, made by Kukri Ltd of Blackburn, will be marketed over the summer to raise money for Ty Hafan and promote the Trust, not as an alternative to the official club shirt. It will not bear the CCFC logo nor badge. £5 will be donated to Ty Hafan for every shirt sold. Prices are £22 for children, £27 for adults including P&P. GeJ stressed that our motivation is to offer people a blue shirt they might like to wear: the Board agreed and reminded PJ that the shirt must not be too similar to CCFC official shirts as that would bring us into dispute with the club. No money is required from the Trust, moreover CCST will not be selling the shirt, though we will have a sample on display at our office with details of how to obtain one for interested parties. The shirt will be sold via Kukri's online shop, which will link to the Trust web.

PJ provided sample designs: a poll will be held in the Echo and online to choose the best one. The Board agreed to let PJ choose the 4 candidate designs for this poll, in view of his excellent work on this project. The Board asked for a sample of the completed design for approval before production begins. Anticipated date to begin sales is 16 June, with a 3-week wait for delivery.

Agreed: the samples were approved and the Board agreed that the project should go ahead without delay.

8. Correspondence

We have received a letter from Supporters Direct confirming our full membership. It will be kept in the office.

9. Chair's Update

In the absence of Tim Hartley this item was carried forward to the next meeting.

10. Finance Report

KM had presented our annual accounts at the AGM and no further statements have been received since then.

11. Group Reports

The membership report had been circulated before the meeting. Paul Evans had provided KM with a spreadsheet showing income though KM was not certain that the figure was correct.

Agreed: KM to check whether Paul Corkey has paid and advise GeJ, who would contact Paul Corkey if he has not paid.

12. Review of AGM

GeJ commented that the AGM had been a positive experience and that we might need a bigger venue next time.

Agreed: GeJ would ask Sian Branson to submit a short statement saying why she would like to join the Board. Her commitment and enthusiasm were impressive and the Board would like to co-opt her: JM is to contact TH and DC to ask if they agree with co-opting her at the next meeting pending a satisfactory statement from her. The Board commended her passionate support for the Blue campaign, but wanted Sian to be aware that our work covers many areas, not just Blue, before committing herself.

13. Planning Session

Agreed: the best window is 20th to 30th August but nothing more specific could be agreed. JM is to consult members proposing these dates to identify a specific date.

14. AOB

GeJ will send KM the details of the company which designed and produced the blueprint for the recruitment leaflet. Sian Branson must let us have sight of this leaflet before it is used.

15. Dates of future Board meetings

All meetings to start at 7pm. (Secretary's note: the Llandaff Institute has been booked by BM for all dates.) No further dates had been arranged. GeJ will send KM the details of the company which designed and produced the blueprint for the recruitment leaflet. Tuesday July 1st seems best candidate. JM to confirm.

- Tuesday July 1st (provisional at the moment).

End of meeting at 20:30 hours.