



**Cardiff City Supporters' Trust Board Meeting**  
**Tuesday January 8<sup>th</sup> 2013 at 6.30pm. Venue - Pantmawr Inn**

**Present:**

Tim Hartley (TH - Chair), Brian Mertens (BM), David Craig (DC), Jonathan Day (JD), Keith Morgan (KM), Nigel Turner (NT), John Isaacson (JI - Notes)

**Apologies:** Geraint Jones (GeJ), Phillip Nifield (PN)

**1. Approval of Minutes**

Minutes of the Board meeting of December 4<sup>th</sup> were approved as a true record.

**2. Action Points**

APs from the previous meeting were reviewed and discharged, except where included/updated below. New actions arising are also included here.

2.1 **KM** to produce a Trust budget for 2012/13.

2.2 **JI/GeJ** to schedule a 10-minute talk by Alex Bird on the Co-operative movement at a future Board meeting.

2.3 **All** to consider suitable candidates for election to the board.

2.4 **All** to consider how we might encourage membership renewals and advise JI.

2.5 **BM** to check with supplier of the office cabinet about getting another key.

2.6 **JI** to update the standing agreements document, for review.

2.7 **JI** to propose a timetable for the AGM and Board Elections with GeJ.

2.8 **JD** to progress the issue of cycle racks with the club, linked with public transport options for fans.

2.9 **JD** to include safe standing in a survey of members in the new year.

2.10 **JD** to arrange for the signed shirt resulting from Scott McLachan's walk to be auctioned in the same way as the rail tickets, via PN.

2.11 **TH** to get the shirt and arrange for a picture of it.

2.12 **TH** to take up the principle of displaying flags at the next meeting with the club.

2.13 **TH** to arrange next meeting with the club.

2.14 **GeJ** to check European Championship dates don't clash with provisional AGM date.

2.15 **BM** to email Kevin Rye (SD) re what other Championship clubs do in practice regarding away kits.

2.16 **TH** to raise the matter of Supporter Liaison Officers at the next meeting with the club.

2.17 **TH** to ask whether any further branding changes are planned at the next meeting with the club.

2.18 **JI** to check demand for free match tickets with Pedal Power.

2.19 **TH** to contact the communities attending the Peterborough game about their match day experience (in March).

2.20 **TH** to arrange match tickets for a group of homeless-to-work people.

2.21 **JI** to request half-time publicity for the 82-83 event at next home game.

2.22 **BM** to open the Trust office for event ticket sales after next home game.

- 2.23 **JI** to add progress against Business Plan as a standard agenda item.
- 2.24 **NT** to arrange via PN for the Business Plan to be published on the web site.
- 2.25 **BM** to include a copy of the Business Plan in the office file.
- 2.26 **All** to identify potential active members, who could bring different perspectives to the Trust.
- 2.27 **TH** to invite Chasetown to a pre-season friendly.

### **3. Matters Arising**

- 3.1** TH has invited local MPs to the Supporters Direct Reception in Westminster on February 5<sup>th</sup>.
- 3.2** The priorities agreed at the Planning Review meeting on December 10<sup>th</sup> were:
- 1) Membership;
  - 2) Adoption of New Rules;
  - 3) Seeking broader representation within the membership and elections to the board.

Safe standing was **agreed** as an issue to progress.

**3.3** KM asked about the requirement for the club to submit its final accounts and has contacted the new Finance Director about their publication.

**3.4** DC will represent the Trust at the inaugural LGBT Sport Network on January 29<sup>th</sup>.

**3.5** Mike Young, a fan based in the US, has made contact re the animation work he does. JD has replied, with a view to how we might help each other.

### **4. Correspondence**

None not covered elsewhere.

### **5. Chair's Update - TH**

- 5.1** Forty people from different local communities had been provided with tickets for the game against Peterborough.
- 5.2** The Trust played a friendly with a team from the Somali community on December 16<sup>th</sup>, winning the match 2-1. Ali Abdi said he is looking forward to a return match.
- 5.3** A match is being arranged with the Bangladeshi community via Monwar Ali.
- 5.4** TH has published an end of year report.
- 5.5** A Q&A session has been arranged at the stadium with Chris Coleman for January 15<sup>th</sup>.

### **6. Finance Report - KM**

The profit for the year is £2k compared to a profit of £4k in 2011. Printing, stationery and postage costs increased by 128% over 2011 to £2,636. Membership income for 2012 is down by £1,438 (12%) from 2011. Total cash at bank as at 24 December 2012 is £19,948.

### **7. Group Reports**

Updates and key points provided to the Board prior to the meeting are below.

#### **7.1 Fred Keenor - DC**

**7.1.1** Proceeds from sales of Statue Commemorative Brochure are still coming in so the date for winding up the Appeal Fund account has been put back to end of January 2013. The balance of the account will then be transferred to the Trust account and identified separately to other holdings.

**7.1.2** A spotlight has now been attached to lamppost nearest to the Statue to help increase security and safety. One of the Stadium CCTV cameras has been repositioned to increase security and safety of the Statue. Ongoing discussions are taking place with the Club to ensure the Statue's security and safety.

**7.1.3** A crack in the granite skirting on the Statue plinth was discovered. Contact has been made with the company responsible for creating plinth and fitting granite cladding with a view to correcting this.

**7.1.4** A meeting has been arranged with Wayne Nash (Stadium Manager) to discuss the Club purchasing the Welsh Flag which was used at the unveiling of the Statue and presentation of the Statue 3ft maquette to the City of Cardiff for display in the Cardiff Story Museum.

## **7.2 Membership - JI**

**7.2.1** The line-up for the February event, thanks to Roger Gibbins, is Roger, Dave Bennett, Jeff Hemmerman, Phil Dwyer, John Lewis, Linden Jones and Paul Giles. It's still possible that Gary Bennett may confirm. The bar will open at 7pm with a short quiz at 7.30pm. The Q&A, with Rob Phillips, is scheduled for 8pm. Phil has put out a press release and Creighton will ask Roger to once again plug the event before the Ipswich game. We have a meal for 2 with a bottle of wine at the Sand Martin as a raffle prize and TH is aiming to get a signed shirt.

**7.2.2** Lyndon Rhodes has designed a poster (along the lines of the one we had for the Leeds event). JD agreed at the meeting to print some A3 posters from the file provided by Lyndon.

**7.2.3** Creighton has been sent a draft contract from the club for the facilities we've requested, which needs a few changes before it is finalised. If there are no more than 100 people at the event, the room can be partitioned and the cost of room hire reduced. Two stages will be provided for the cost of one. The deadline for signing is Wednesday January 16<sup>th</sup>.

**Agreed:** KM to sign the contract on behalf of the board.

**7.2.4** Ticket sales so far are slow. Paul Evans will be providing an update on figures. It would be useful if any of the board could sell tickets on Levels 3 and 4 before the Ipswich game. Also to promote the event / sell tickets at the Chris Coleman evening.

**7.2.5** John Sithers has sent an email to Julian Jenkins offering complimentary tickets.

## **8. Membership numbers**

As at the end of December, there were 598 active members, compared to 613 at the end of November.

## **9. Progress against Key Priorities**

**Agreed:** This item is no longer required, as progress will be monitored against the agreed Business Plan.

**10. Business Plan update**

**Agreed:** Progress to be monitored at Board meetings.

**11. AGM and Board Election Timetable**

**Agreed:** End of February to be the date for member entitlement to vote.

**12. Adoption of New Rules**

Held over.

**13. Dates of future meetings**

All meetings to start at 6.30pm. (Secretary's note: the upstairs function room at the Pantmawr Inn has been booked for all agreed dates.) Dates to June 2013 are as follows:

- Tuesday February 5<sup>th</sup>
- Wednesday March 6<sup>th</sup>
- Tuesday April 9<sup>th</sup>
- Tuesday May 7<sup>th</sup>
- Tuesday June 4<sup>th</sup>

**End of meeting**