



**Cardiff City Supporters' Trust Board Meeting
Tuesday January 7th 2014 at 7pm. Venue – Llandaff Institute**

Present:

Tim Hartley (TH - Chair), Brian Mertens (BM), David Craig (DC), Geraint Jones (GeJ), Keith Morgan (KM), Nigel Turner (NT), John Isaacson (JI - Notes)

Apologies: Jonathan Day (JD), Phillip Nifield (PN)

1. Football Supporters' Federation

Paul Corkrey was unable to attend, so this item will be rescheduled.

2. Approval of Minutes

Minutes of the Board meeting of December 3rd were approved as a true record, with the following change:

9.2 first sentence to read "As at the end of November, there were 687 active members, compared to 648 at the end of October".

3. Action Points

APs from the previous meeting were reviewed and discharged, except where included/updated below. New actions arising are also included here.

3.1 **JD** to progress signage for the stadium on match days from the Castle and the Bay with Cardiff Bus.

3.2 **JD** to obtain a copy of the Club's fan survey from Tom Gorringe.

3.3 **JD** to ask Tom Gorringe for any input to the Trust's survey.

3.4 **GeJ** to circulate his proposal for recruiting and involving more female members; to meet with Tom Gorringe to discuss; and to investigate costs and timescales.

3.5 **All** to send ideas to JD for the planned survey of members' views.

3.6 **KM** to provide a paper for the next Board meeting on Objective 5.8 in the Business Plan.

3.7 **Ji** to confirm availability of Rob Phillips and Jason Perry for the 2014 AGM (awaiting reply).

3.8 **JD** to contact April McKay to answer her questions for her assignment.

3.9 **TH** to push for the meeting with Vincent Tan.

3.10 **TH** to talk to Tom Gorringe about getting Ole Gunnar Solskjær to meet with Trust members.

3.11 **KM** to resend his email regarding Ole Gunnar Solskjær and Supporters' Trusts.

3.12 **BM** to ask Manchester United Supporters' Trust about Ole Gunnar Solskjær's membership status.

3.13 **GeJ** to check when Norman Watson will be in Cardiff.

3.14 **GeJ** to check if Richard Jones is interested in helping with Trust activities.

3.15 **TH** to contact the media, to refresh their contact lists.

3.16 **TH** to check whether his piece in the Guardian would be appropriate to put out to members.

- 3.17 **TH** to lead on the proposed newsletter, with help from GeJ and PN.
- 3.18 **All** to suggest candidates for the Election Committee to GeJ and members who might stand for election.
- 3.19 **GeJ** to arrange an email to members seeking candidates to stand for election.
- 3.20 **GeJ** to circulate his sample newsletter.
- 3.21 **TH** to check with Tom Gorrige when Ninian Stand season ticket holders will be contacted about the ground extension.
- 3.22 **All** to provide status of APs to JI prior to the next meeting (by January 28th).

4. Matters Arising

- 4.1** JD has purchased a gross of bobble hats for sale in the Trust office. KM has purchased 100 cagoules at 40p each, which will be sold at 75p each, with all profits going to Tŷ Hafan. DC is arranging for a cheque for £500 to be presented to Tŷ Hafan on January 17th, the proceeds from the sale of the T-shirts.
- 4.2** GeJ talked through a proposal for recruiting and involving more female members.
- 4.3** GeJ reported that Norman Watson, Chair of Newcastle United Supporters' Trust, is often in Cardiff and would be willing to talk to us.
- 4.4 Agreed:** To keep "Campaigns" on future agendas.
- 4.5** JI reported that four people had initially responded to the request for assistance on the secretarial rôles. One could not commit due to the travel required, one will be involved in the Cardiff Story instead and one had not responded to follow-up emails. JI has arranged to meet the remaining person, Jeffrey Mansfield, to discuss the rôles.
- 4.6** GeJ had produced a sample newsletter, which could be handed out on match days. He had checked production costs and lead times with the printer.
- Agreed:** To target specific games and produce as an A5 flyer approximately every 6 weeks.

5. Correspondence

- 5.1** TH has written to Malky Mackay on behalf of the Trust, thanking him for what he achieved for the club and for his personal support for the Trust.
- 5.2** Leighton Andrews, AM, has written to TH with some suggestions for uniting the fans.
- 5.3** A number of complaints had been received regarding what was described as heavy handed stewarding during the match against Sunderland. The club was contacted and the response of the Stadium Manager was published.

6. Chair's Update - TH

- 6.1** TH, PN and KM had responded to various requests from the media.
- 6.2** The Supporters Club has agreed to offer some questions for inclusion in the next fans' survey.
- 6.3** A productive meeting had been held with Mehmet Dalman and other Club officials, but the scheduled meeting with Vincent Tan had been

cancelled and we have been informed that it will be rescheduled when a new manager has been appointed.

7. Progress against Business Plan - NT

NT walked the meeting through key questions on progress against the Business Plan and will update it.

8. Finance report - KM

KM reported that the full 2013 actuals and 2014 budget will be available before the next board meeting. Simon Lim had replied to KM that the Club's finances had been filed, but were not yet available from Companies House.

9. Membership Report - JI

As at the end of December, there were 702 active members, compared to 687 at the end of November. This included 16 new members. It may be difficult to maintain this level over the next 2 months, however, as 16 memberships are due to expire in January and 42 in February.

10. AGM and Board Elections

JI presented the updated draft AGM & Election Time Line for 2014.

11. AOB

11.1 BM has contacted Tom Gorrige about the Supporter Liaison Volunteers project, which was due to start at the West Ham game.

11.2 DC reiterated that the Club was unwilling to pay for the annual refurbishment of the Fred Keenor statue.

Agreed: The Trust will pay for the first annual refurbishment and seek sponsors for future years.

12. Dates of future Board meetings

All meetings to start at 7pm. (Secretary's note: the Llandaff Institute has been booked by BM for all dates.) Dates to June 2014 are as follows:

- Tuesday February 4th
- Tuesday March 4th
- Tuesday April 1st
- Tuesday May 6th
- Tuesday June 3rd

End of meeting