



Minutes CCST Board of Directors 4th August 2015 at Llandaff Institute		
	<p>Attendance</p> <p>David Craig (DC), Keith Morgan (KM), Phil Nifield (PN), Jon Day (JD), Kieran Jones (KJ), Brian Mertens (BM), John Sithers (JS), Rob Jeffery (RJ)</p>	ACTION
1.	<p>Apologies :</p> <p>Geraint Jones (GJ), Tim Hartley (TH)</p>	
2.	<p>Approval of Minutes</p> <p>The minutes of the Board Meeting of 7 July 2015 were approved</p>	
3.	<p>Matters Arising – Action Points from July meeting</p> <p><u>Allocation of responsibilities</u> – GJ and TH to follow up offers of assistance from members</p> <p><u>Event 14 August Plough Inn Aberaman</u> – PN reported steps to taken to publicise event and KM confirmed that contact had been made with Jeff Cleaton to confirm arrangements – RESOLVED</p> <p><u>Membership Campaign</u> – It was agreed that the campaign would be moved to the Wolves home game 22 August</p> <p>A5 campaign leaflet to be created</p> <p>Stadium advertising arrangements already agreed with Wayne Nash to be confirmed for 22 August</p> <p><u>Membership Cards/Website</u></p> <p>JS distributed samples of new style membership cards which were approved – RESOLVED</p> <p>Website rebrand – JS reported that he had made successful approaches regarding the website rebrand and that he would follow up</p> <p><u>Contact with the Club</u></p> <p>BM reported that he had raised the subject of a meeting for Trust members which Russell Slade would attend. The Club had confirmed that there would be a meeting after the closure of the transfer window. Further arrangements still to be confirmed</p>	<p>GJ/TH</p> <p>GJ</p> <p>KJ</p> <p>JS</p> <p>BM</p>

	<p><u>Trust/Supporters Club Joint Working</u></p> <p>KJ reported that he had raised the issue with the Supporters Club who had agreed, in principle, the proposal for joint working where necessary – RESOLVED</p> <p><u>Club Powerpoint Presentation</u></p> <p>KJ reported that the Club had agreed to e mail him a copy for the Trust – RESOLVED</p> <p><u>Possible EGM</u></p> <p>KM outlined current situation. It was agreed that no action is required at the moment. – RESOLVED</p> <p><u>Football Clubs Insolvency Laws</u></p> <p>KM reported on changes in legislation and that further clarifications that were necessary. Agreed that KM prepare a note for inclusion on the website and circulation to members</p>	KM
4	<p><u>Correspondence</u></p> <p>JS raised the issue of requests from charities and the need for a policy to determine which requests should be acceded to.</p> <p>It was agreed that guidelines were needed and that the issue should be discussed at the September Board Meeting</p>	
5	<p><u>Finance Report</u></p> <p>KM reported that no expenditure issues had arisen since the last meeting</p>	
6	<p><u>Membership Report</u></p> <p>JS reported that the membership situation would need to be monitored closely. The reduced supporter attendances could impact upon membership and that the membership campaign was necessary to retain and, if possible, increase current levels.</p> <p>It was also agreed that the new membership cards would, initially, be made available for collection, from the Trust Office</p>	
7.	<p><u>Supporter Liaison Officer Report</u></p> <p>BM reported that it had been agreed that there would be no travel restrictions for the first four away games of the season</p> <p>Resolved – that the Trust are delighted that the Club in conjunction with SWPA have made it easier for fans to travel and that this information should be published on the Trust website</p>	PN

	<p>BM reported on Club proposals for Fanzone Areas</p> <p>Resolved that the Trust welcomes this proposal and looks forward to helping the Club develop its ideas.</p> <p>BM reported on other Club initiatives. The Club intend to make some limited improvements to Wifi access within the stadium. He also referred to the Cardiff City App developed by TribeHive and how background updating of information would work. He also mentioned that the issue of the red seats had been raised but cost implications meant that there were no immediate plans to change them.</p> <p>Resolved – The Trust welcomes the Wifi and Cardiff City App initiatives.</p>	
7.	<p>AOB</p> <p>JD raised the issue of CCST profile and how initiatives could be proposed and progressed</p> <p>Resolved – that members be encouraged to raise issues and that #OurCityisBlue would be an appropriate channel to do so.</p> <p>CCST Office Signage at CCS</p> <p>It was suggested that a sign over the door to the Trust office would enhance its presence.</p> <p>Resolved – BM to approach club for permission to place a sign above the door</p>	BM
8.	<p>Date of Next Meeting</p> <p>8th September 2015 at Llandaff Institute</p>	

