



**Cardiff City Supporters' Trust Board Meeting  
Tuesday August 7<sup>th</sup> 2012 at 6.30pm. Venue - Pantmawr Inn**

**Present:**

Tim Hartley (TH - Chair), Brian Mertens (BM), David Craig (DC), Geraint Jones (GeJ), Jonathan Day (JD), Keith Morgan (KM), Nigel Turner (NT), Phillip Nifield (PN), John Isaacson (JI - Notes)

**1. Approval of Minutes**

Minutes of the Board meeting of July 3<sup>rd</sup> were approved as a true record.

**2. Action Points**

APs from the previous meeting were reviewed and discharged, except where included/updated below. New actions arising are also included here.

- 2.1 **KM/BM** to reconcile the bonus/reserve accounts.
- 2.2 **KM** to produce a Trust budget for 2012.
- 2.3 **GeJ** to invite Alex Bird to give a 10-minute talk on the Co-operative movement at a future Board meeting (after the September meeting).
- 2.4 **PN** to ask the council if they would pay for the FK unveiling hospitality.
- 2.5 **JI** to check that the revamped membership leaflet will be available as an insert for the FK programme.
- 2.6 **All** to consider suitable candidates for co-option to the board.
- 2.7 **TH/JD** to investigate holding a members' meeting in Maesteg.
- 2.8 **KM** to invite Dave Sugarman to take notes at the meeting with Doug Lee.
- 2.9 **TH** to request the results of the club's survey sent to season ticket holders.
- 2.10 **GeJ** to send the completed FSA return to all board members.
- 2.11 **GeJ** to advise KM of Cobbetts' response re CCFC General Meeting.
- 2.12 **JD** to chase up Fitzalan school about the memorial garden.
- 2.13 **JD** to contact Wayne Nash about cycle racks.
- 2.14 **JD** to write a note for distribution about the discount for Trust members offered by DW Sports.
- 2.15 **TH** to publish his submission to the Select Committee for the Department of Culture, Media and Sport about the football authorities' response to the proposals for football reform. (Secretary's note: this has to wait for formal approval prior to publication.)
- 2.16 **TH** to write a round-up of Trust activities during the summer for publication to members.
- 2.17 **All** to consider how we might encourage membership renewals and advise JI.
- 2.18 **DC** to check with Fred Keenor's family about possible relocation of his headstone to the memorial garden.
- 2.19 **DC** to ask the club to order the FK programme on our behalf (to save the cost of the VAT) and to sell the programme in the club shop.
- 2.20 **JD** to invite Ali Yassine to help with the fan consultation events.
- 2.21 **BM** to get another key for the office cabinet.
- 2.22 **TH** to invite Vince Alm to the next board meeting.

### **3. Matters Arising**

**3.1** BM reported that the reason for Post Office surcharges were because the payment had not gone through at the time.

**3.2** GeJ had submitted the Financial Services Authority return.

**3.3** KM is awaiting a reply from Fitzalan school about the memorial garden. The local Welsh primary school (Tan-yr-Eos) has expressed interest.

**3.4** KM is expecting to meet with Doug Lee, the club's Finance Officer, early next week. TH will attend if available. In PN's absence, emails to members go via Paul Evans and information can be posted on the web site via Mike Morris.

**3.5** TH will attend the network meetings for supporters' trusts from championship clubs.

### **4. Correspondence**

**4.1** Notice of a General Meeting had been received from CCFC, to be held on August 16<sup>th</sup>. There were some questions regarding the papers received, which GeJ had raised with Cobbetts. JD will be attending as an individual shareholder.

**Agreed:** KM to attend on behalf of the Trust. Members to be advised and offered representation if unable to attend.

**4.2** TH reported that Robert Pepper of Huddersfield Town Supporters' Trust had requested a meeting prior to the match on August 17<sup>th</sup>.

**4.3** JD had been contacted by Sustrans about the lack of cycle racks.

**4.4** JD reported that DW Sports had agreed to offer a discount for Trust members.

**Agreed:** Arrange for any outlet offering such discounts to display a notice advertising that there is a discount available to Trust members.

### **5. Chair's Update - TH**

**5.1** TH had met with Alan Whiteley on July 4<sup>th</sup>, who is "thinking about" our offer of making a presentation to the club's board.

**Agreed:** Suggest involving the Chief Executive of Supporters Direct in any presentation.

**5.2** TH had met with the Reading Trust in London to exchange ideas.

**5.3** Chasetown has suggested presenting the Bluebirds flag at their home game on Saturday December 1<sup>st</sup>.

### **6. Finance Report - KM**

Held over.

### **7. Group Reports**

Updates and key points provided to the Board prior to the meeting are below.

#### **7.1 Fred Keenor – PN for DC**

**7.1.1** The on-line auction of donated rail tickets raised £320. Thanks to Kevin Brennan MP and Mark Drakeford AM for donating the tickets.

**7.1.2** Unveiling date has been confirmed with the foundry as Saturday November 10<sup>th</sup>, the date of the Hull City game.

**7.1.3** Words on Statue plaques have been agreed. Thanks in particular to Dave Sugarman, Richard Shepherd and Roger Andrews on this.

**7.1.4** Planning permission request has been submitted to Cardiff Council.

**7.1.5** DC will speak at the unveiling. Neil Kinnock as well as someone from the Club will be invited to speak. It was hoped that Bryn Keenor (the famous baby in the FA Cup) would unveil the Statue but he is now unable to attend. The next FK meeting will consider a suggestion that the statue will be unveiled by a pupil from Stacey Road School.

**7.1.6** Work is progressing smoothly on the Statue commemorative brochure. Thanks in particular to PN, Dave Sugarman, Richard Shepherd and Lyndon Jones on this.

**7.1.7** Two suggestions have been agreed for use of any surplus statue funds:

<sup>35</sup>/<sub>17</sub> Pay for an FK blue plaque to be attached to a wall at Stacey Road Primary School;

<sup>35</sup>/<sub>17</sub> Pay for an FK trophy to be awarded at a schools football tournament held in his name.

## **7.2 Membership - JI**

As at the end of July, there were 677 active members (down from 685 at the end of June). This does not include the 12 whose membership expired in July. In June, of the 12 memberships due for renewal, only 2 renewed. We did, however, have 12 new members join as well as 7 more who renewed or restored their memberships during that month.

## **8. Progress against Key Priorities (not reported elsewhere)**

TH reported on an initial meeting held with Sally Fowler on community engagement.

## **9. FK Commemorative Brochure – PN/DC**

PN has obtained 3 quotes for a print run of 1,000 copies of the FK Commemorative Programme. The cheapest quote was for £1,320 (+ VAT), from the company which produces the match programmes. The programme will sell at £3, proceeds of which will be returned to the Trust.

**Agreed:** To provide the funding for the programme.

## **10. Supporter Consultation**

JD outlined his plans for supporter consultation sessions. Suitable candidates for co-option could surface through these sessions.

## **11. Progress against other agreed activities**

GeJ had produced an initial draft of the Business / Action Plan. NT and JI will work on this and distribute for comment.

## **12. AOB**

A note is to be sent out asking for volunteers to help out with the office on match days.

### **13. Dates of future meetings**

All meetings to start at 6.30pm. (Secretary's note: the upstairs function room at the Pantmawr Inn has been booked for all agreed dates.) Dates to the end of the year are as follows:

- <sup>35</sup>/<sub>17</sub> Tuesday September 4<sup>th</sup>
- <sup>35</sup>/<sub>17</sub> Wednesday October 3<sup>rd</sup>
- <sup>35</sup>/<sub>17</sub> Wednesday November 7<sup>th</sup>
- <sup>35</sup>/<sub>17</sub> Tuesday December 4<sup>th</sup>

**End of meeting**