



**Cardiff City Supporters' Trust Board Meeting
Wednesday September 7th at 6.30pm. Venue - Deri Inn**

Present:

Tim Hartley (TH), Tracey Marsh (TM), Brian Mertens (BM), Geraint Jones (GeJ), Martin Bale (MB), Nigel Turner (NT), Phil Nifield (PN), John Isaacson (JI - Notes)

Apologies:

Clive Prigg (CP), David Craig (DC), Keith Morgan (KM), Gareth Jones (GaJ)

1. Chair's Welcome

TH started the meeting with a pause for thought following the tragic death of Bluebirds fan Mikey Dye before the England v Wales game at Wembley on Tuesday night.

2. Approval of Minutes

Minutes of the Board meeting of August 2nd were approved as a true record.

3. Action Points

APs from the previous meeting were reviewed and discharged, except where included/updated below. New actions arising are also included here.

3.1 **CP** to collate Group event dates.

3.2 **TH** to remind all Group Leaders to produce dates of planned events, in order to avoid any potential clashes.

3.3 **GaJ** to liaise with CP to put button on web site for Group event dates.

3.4 **KM** to circulate permission form to allow use of pictures of young people.

3.5 **All Group Leaders** to produce Terms of Reference and a Yearly plan.

3.6 **KM** to invite Mike Fenwick (new Treasurer) to the next Board meeting.

3.7 **KM** to provide TM with the membership status list, via his spreadsheet.

(**Note: BM** to speak with KM regarding this AP.)

3.8 **BM** to download the last 12 months' data from the bank and provide to TM in electronic form.

3.9 **TM** to arrange a redraw of the raffle for the signed shirt.

3.10 **KM** to get bank access from BM for himself and for Mike Fenwick.

3.11 **PN** to thank Dave Towler, Lyndon Rhodes and Matt Aplin for their assistance in producing the CCST magazine.

3.12 **TH** to issue an appeal for a member to carry out some "handyman" tasks in the CCST office.

3.13 **KM** to produce an income & expenditure sheet for use by event organisers, as a means of reconciling and maintaining control of expenditure.

3.14 **TH** to ensure KM produces a profit & loss account for the Board each month as part of the finance report.

3.15 **TH** to write to the 2 Trusts, which did not show up at the tournament.

3.16 **BM** to obtain costs for CCST pens.

3.17 **PN** to send email to all regarding content of next edition of the magazine.

3.18 **NT** to provide a quiz on Cardiff City for the magazine.

- 3.19 **BM** to ensure the office has membership application forms.
- 3.20 **TM** to talk with GeJ about co-opting additional Board members.
- 3.21 **MB** to confirm with Sterne Clothing the discount the store is proposing for members.

Ongoing:

All Group Leaders to provide reports at least 8 days in advance of Board meetings to JI.

JI to circulate Group reports with the agenda and previous minutes.

4. Matters Arising

CCSC is happy to do a joint fund raising event with CCST for the Fred Keenor appeal.

5. Correspondence

Nothing to report.

6. Chair's Update - TH

6.1 The latest issue of the CCST magazine was excellent. Well done to all involved in its production.

6.2 TH has 3 framed shirts in his possession.

6.3 CCST was glad to be able to add its voice to the complaints regarding Arriva Trains Wales's decision to axe services to Ninian Park station on match days.

6.4 A date has been arranged for the Safe Standing roadshow.

7. Subgroup Reports

Group reports had been provided to the Board prior to the meeting. Updates and key points from the reports are below.

7.1. Finance Report – KM (via BM)

7.1.1 Bank account balances total is £17,342.31. The only outstanding bills are the costs for the football tournament and equipping the new Trust office. The 2010 accounts will be with Watts Gregory w/c September 12th for Independent Inspection.

7.1.2 The reconciliation of members and non-payments has not yet been completed.

7.2. Communities Report - MB

7.2.1 The Inter-Trust football tournament at Maritime Park in Pontypridd on September 4th raised at least £580 for the Fred Keenor statue appeal. Although only 2 teams showed up (Cardiff and the Valley Commandoes), it was a good day. Another game is being proposed for November 11th.

7.2.2 Sponsorship had been secured for the Inter-Trust tournament and has been promised in various forms for future community and other Trust events.

7.3. Membership Report - TM

7.3.1 The next membership group meeting will be looking at recruitment and renewals, and membership events.

7.3.2 The event being planned to celebrate the 10th anniversary of the Leeds cup game will be around mid January.

7.3.3 Current membership is 670.

7.4. Communications Report - PN

7.4.1 The online magazine was published, initially to Trust members. A large chunk of the interview with Kevin McNaughton was reported in the Echo and the Trust was credited in the article. Supporters' Direct provided a link to the magazine.

7.4.2 Will be looking at the cost of publishing a hard copy of the next edition (around 24 pages), planned for January. Several suggestions were made in the meeting for that edition.

7.4.3 A press release to the media concerning Arriva Trains Wales's plans for services to Ninian Park station on match-days received coverage in the Echo and on the BBC Wales website. The Inter-Trust football tournament also received media coverage.

7.4.4 The website, Facebook and Twitter are being updated regularly, which has resulted in greater numbers accessing the pages and the generation of more enquiries/questions.

7.5. Fred Keenor Report – DC (via PN)

7.5.1 Welsh Govt Minister for Heritage Huw Lewis has indicated that he is now prepared to reconsider the present government's earlier decision to refuse to commit Welsh Govt funds to the Statue Appeal. This change of approach follows questions from AMs supportive of the Appeal (now 8 in total) in an Assembly plenary session.

7.5.2 Commemorative Appeal t-shirts will go on sale (£15 each) at Stadium Superstore and will also be sold from the Trust Office.

7.5.3 Parma Game bucket collection raised £669.55. Thanks go to those who shook a bucket.

7.5.4 Supporters' Club will hold a raffle at their AGM with proceeds going to the Appeal .

7.5.5 Non-payment to the Appeal of the royalties from sales of the I'll Be There recording still not resolved – Group members pursuing this with the Club and recording producers/distributors.

7.5.6 DC will be going to Penarth, to organise an event.

7.5.7 There are 40-50 miniatures remaining, which we could sell for Christmas.

Agreed: Advertise what is for sale via the web site.

8. New Trust Office – BM

The new office will open at 1pm this Saturday (September 10th), prior to the Doncaster game. There are a desk, 2 chairs, a bench and a lockable filing cabinet in the office.

Agreed: To have a soft launch of the new office.

9. AOB

9.1 Supporters' Direct has produced a simplified Model Rules document. GeJ provided copies to all present.

Agreed: To consider for adoption at the next AGM.

9.2 TM suggested the need for co-opting more Board members.

Agreed: To consider co-option of additional Board members at the next meeting.

10. Dates of future meetings

All meetings to start at 6.30pm in the upstairs bar of the Deri Inn. Dates to the end of the season are as follows:

Wednesday October 5th

Tuesday November 1st

Tuesday December 6th

Tuesday January 3rd

Tuesday February 7th

Wednesday March 7th

Tuesday April 3rd

Tuesday May 1st

(Secretary's note: the room has been booked with the Deri up to December.)

End of meeting