



**Cardiff City Supporters' Trust Board Meeting
Tuesday November 1st at 6.30pm. Venue - Deri Inn**

Present:

Tracey Marsh (TM), Brian Mertens (BM), Clive Prigg (CP), Gareth Jones (GaJ), Martin Bale (MB), Nigel Turner (NT), Keith Morgan (KM), Phil Nifield (PN), John Isaacson (JI - Notes)

Apologies:

Tim Hartley (TH), David Craig (DC), Geraint Jones (GeJ)

1. Approval of Minutes

Minutes of the Board meeting of October 5th were approved as a true record, with the following correction:

AP2.17 to read "DC to send event costs to Board members."

2. Action Points

APs from the previous meeting were reviewed and discharged, except where included/updated below. New actions arising are also included here.

2.1 **CP** to collate Group event dates.

2.2 **TM** to arrange a redraw of the raffle for the signed shirt.

2.3 **KM** to produce an income & expenditure sheet for use by event organisers, as a means of reconciling and maintaining control of expenditure.

2.4 **MB** to confirm with Sterne Clothing the discount the store is proposing for members.

2.5 **KM** to check with Supporters' Direct the dates relating to the required data.

2.6 **TH** to send the Trust's agreed priorities to Board members, as a reminder.

2.7 **TH** to talk to MB about what role he wished to play on the Board.

2.8 **TH** to ask the club if we could speak to the players after a training session regarding the Fred Keenor appeal and history. (Secretary's note: to be taken up at the next meeting with the club - see Chair's Update below.)

2.9 **CP** to check how the CCST web site can be easily updated.

2.10 **MB** to talk to TH about Terms of Reference for the Community group.

2.11 **TM** to suggest to Phil Dwyer that he comes to the Trust office prior to the Nottingham Forest game (November 26th) to sign copies of his book.

2.12 **TM** to determine how much the Trust would get from any Phil Dwyer book sales.

2.13 **TM** to determine for how much the Trust could acquire Phil Dwyer books, in order to use signed copies as raffle prizes.

2.14 **TM** to inform the club in advance of items to be raised at the November 8th meeting.

2.15 **KM** to arrange reconciliation between bank statements and standing order members.

2.16 **PN** to send out a reminder to Trust members about the Frank Hennessy and curry night.

2.17 **BM** to check with the club shop manager whether there would be any problem in the Trust selling its own merchandise and advise PN of the outcome.

Ongoing:

All Group Leaders to provide reports at least 8 days in advance of Board meetings to JI.

JI to circulate Group reports with the agenda and previous minutes.

3. Matters Arising

3.1 Meeting and Event dates to be held separately on the web site.

3.2 KM has a permission form available to allow use of pictures of young people, for when needed.

4. Correspondence

Agreed: All future events to be agreed by the Board in advance, in order to avoid any clash of dates and ensure best utilisation of club resources.

5. Chair's Update - TM

The next meeting with the club will be on Tuesday November 8th.

Agreed: TH, TM and KM to represent the Trust.

Items to be raised with the club:-

- Royalties from sales of I'll Be There.
- If we could speak to the players after a training session regarding the Fred Keenor appeal and history; and to mention attendance at Trust events.
- The away game at Leeds and the general treatment of fans at away matches.
- Memorial garden.
- CEO arrangements.
- Use of flags in the ground.

6. Subgroup Reports

Updates and key points provided to the Board prior to the meeting are below.

6.1. Finance Report - KM

6.1.1 Mike Fenwick was unable to attend this meeting due to new job commitments.

6.1.2 An income and expenditure account for the 9 months to September 23rd was provided prior to the meeting, showing a net income of £1567.08.

6.1.3 Bank account balances total as at September 23rd was £17,037.86. There are some outstanding expenses, although nothing large.

6.2. Communities Report - MB

The return match with the Valleys Commandos will not now go ahead, as a pitch could not be secured.

6.3. Membership Report - TM

6.3.1 Current membership is 676 (down by 13).

6.3.2 TM and Paul Evans had gone through part of the membership list to check who had dropped off, but with minimal results. TM proposed that the

membership group sends out a standard letter to members who may not be paying by standing order. **Agreed:** Membership group to go ahead with this approach.

6.4. Communications Report - PN

6.4.1 Progress on the next edition of the magazine:

- The main interview will be with Peter Whittingham.
- TM arranged for a member, Karen Wolfendale, to be the subject of the fan Q&A.

6.4.2 Among other activities covered have been:

- Publicity for the Frank Hennessy and curry night in aid of the Keenor Appeal, and the race night in Penarth, also in aid of the appeal.
- The naming of the road to the retail park next to the stadium after Brian Clark.
- The opening of the Trust office.
- The UK Government's response on football governance.

6.5. Fred Keenor Report – PN for DC

6.5.1 115 tickets are in circulation for the Frank Hennessy and curry night on November 17th. These include 40 taken by Dilwar Ali (provider of the curry) and 20 by Julie Morgan, AM, although these are not all confirmed as sold. The Trust office has proved invaluable, allowing fans to call in and pay for their tickets. Thanks are due to Trust member Mike Payne who printed and delivered the tickets for the event at no cost.

6.5.2 Trust member Gareth Jones (not our board member) is organising the race night at the Golden Lion pub in Penarth on November 27th. The event is being timed to start after the end of the Premiership clash between Manchester City and Liverpool. Gareth hopes many of those who watch the match will stay on for the race night. The owner of the Golden Lion, Jon Bassett, is another great supporter of the appeal.

6.5.3 Just before DC went away, Craig Bellamy's agent contacted him to ask about progress of the appeal. We are hoping it will result in a donation.

6.5.4 Julie Morgan, AM for Cardiff North, has held a meeting with the Sports Minister Huw Lewis to press the case for a donation for the appeal from the Welsh Government. We are awaiting feedback from the meeting.

7. AOB

7.1 Trust Office - BM

7.1.1 Agreed: The proposed graphics for the sign above the door (at a cost of £62.21). The Welsh had been checked. To be sent to CCFC for approval.

7.1.2 The A-Board (A1 size) had been purchased. **Agreed:** The graphics for a permanent waterproof poster (at a cost of £29) on one side, with the other side to be used for adverts for events, etc.

7.1.3 CP had agreed to be a key holder along with DC and BM.

7.1.4 Agreed: BM's proposal that we have copies of recent emails available at the office for members without email contact. This will be advertised on the A-Board, in the programme and in the AGM notice.

7.1.5 BM provided a quote and samples for Trust pens. **Agreed:** To put the acquisition of pens on hold.

7.1.6 BM provided examples for Trust clothing merchandise. **Agreed:** To put the selling of any Trust merchandise on hold, pending BM checking with the club shop manager to ascertain whether there would be any problem in doing this. If there is no problem, we would then need to poll members to judge the level of interest.

7.2 AGM

Agreed: To start planning in December for the AGM.

8. Dates of future meetings

All meetings to start at 6.30pm in the upstairs bar of the Deri Inn. Dates to the end of the season are as follows:

Tuesday December 6th
Wednesday January 11th
Tuesday February 7th
Wednesday March 7th
Tuesday April 3rd
Tuesday May 1st

(Secretary's note: the room has been booked with the Deri for all the above dates.)

End of meeting