



**Cardiff City Supporters' Trust Board Meeting
Tuesday May 1st 2012 at 6.30pm. Venue - Deri Inn**

Present:

Tim Hartley (TH - Chair), Tracey Marsh (TM), Brian Mertens (BM), David Craig (DC), Gareth Jones (GaJ), Keith Morgan (KM), Nigel Turner (NT), Phillip Nifield (PN), John Isaacson (JI - Notes)

Apologies: Geraint Jones (GeJ)

1. Approval of Minutes

Minutes of the Board meeting of April 3rd were approved as a true record.

2. Action Points

All APs from the previous meeting were reviewed and discharged. New actions follow.

2.1 **TH** to organise Trust attendance etc at Grangetown Festival.

2.2 **TH** to request a meeting with the club on financial readiness for the Fair Play rules.

2.3 **TH** to speak to Wayne Nash about children playing on the memorial garden and how that might be avoided.

2.4 **KM** to circulate the final accounts for 2011 when received from Watts Gregory.

2.5 **TM** to inform members that they may request a copy of the 2011 accounts prior to the AGM.

2.6 **GeJ** to advise when the last FSA return was made.

2.7 **KM** to circulate the email regarding the agreement with Watts Gregory on the Independent Examination fee.

2.8 **KM/BM** to reconcile the bonus/reserve accounts.

2.9 **DC** to arrange the statue press/photo call with Roger Andrews when ready.

2.10 **TH** to circulate revised set of proposed priorities for 2012/13.

2.11 **JI** to circulate annotated copy of AGM agenda.

2.12 **KM** to arrange registration for AGM.

2.13 **JI** to include Jonathan Day when distributing future Board papers.

2.14 **JI** to send Q&As to PN for inclusion on the web site.

2.15 **NT** to send Q&As and photo to PN for inclusion on the web site.

2.16 **KM** to produce a Trust budget for 2012.

All Group Leaders to provide reports at least 8 days in advance of Board meetings to JI.

JI to circulate Group reports with the agenda and previous minutes.

3. Matters Arising

3.1 **DC** reported that when he spoke to Phil Dwyer thanking him for the book signings and the money raised, Phil said he would be happy to help in the future.

3.2 The community 5-a-side tournament has been arranged for Sunday May 20th, with 5 teams booked to date.

3.3 TH has booked a gazebo at Grangetown Festival, to take place on Saturday June 23rd.

3.4 Stephen McPhail's award as Clubman of the Year was very popular at the Player Awards.

Agreed: Stick with Clubman of the Year next time and organise a vote.

4. Correspondence

4.1 The club has issued a statement regarding the Football League's plans to implement Financial Fair Play regulations in the Championship, which could provide the means to re-address our questions regarding the club's finances.

Agreed: TM & KM to represent the Trust at any meeting with the club regarding finances.

4.2 Some children had been seen playing on the memorial garden. It was suggested that a visit to the local schools to inform them about the garden, possibly with one of the players, might help. A low fence around the garden might also help, as a high priority.

5. Chair's Update - TH

5.1 The community football match against the two Cardiff synagogues resulted in an 8-3 win by the Trust. TH received a special Bluebirds 'yarmulke' (religious cap) and the match looks set to become an annual fixture. The match raised around £100 towards the Fred Keenor statue appeal.

5.2 TH reported back from the Supporters Direct (SD) Council meeting.

5.2.1 A Premier Group Trust Network is being set up, with Dan Crawford from the Fulham Trust working 1 day a week on behalf of SD to see how it goes, before extending it to the Championship.

5.2.2 Membership fees from Trusts are small compared to SD's other funding streams and they have to cost each piece of work they do. They cannot take payments for training, but do look for donations.

Agreed: GeJ & JI to attend SD training session for Board Secretaries.

6. Finance Report - KM

6.1 The final accounts for 2011 were approved by the Board.

6.2 Enough cash was generated from membership fees to cover the net cost of the year's events: the Leeds event, printing costs of the Trust magazine, Board papers and our donation to the Memorial Garden fund. We therefore still have a healthy bank balance, with over £20k across the 3 bank accounts as of last month. We have paid out £300 for event insurance, but this has not yet gone through the bank account.

6.3 David Roberts had requested sight of the accounts prior to the AGM. He had also asked when the last FSA return had been made.

6.4 The Independent Examination fee will be agreed by KM with Watts Gregory shortly.

6.5 JI suggested that, after the AGM, the new Board should have a meeting outside the normal Board meetings to address such matters as the budget and plan for 2012/13.

7. Subgroup Reports

Updates and key points provided to the Board prior to the meeting are below.

7.1. Membership - TM

Current membership is 666.

7.2 Communications - PN

Nothing to report.

7.3 Fred Keenor - DC

7.3.1 The Grant of £5000 from the Welsh Govt is in the FKSF Account.

7.3.2 The Grant of £15000 from Cardiff Council is being processed following Council's approval of paperwork submitted.

7.3.3 A visit was made to Roger Andrews' workshop to discuss the timing for a press/photo call to publicise the work to date and to show all interested parties of progress made. It was agreed that the Statue was not yet at a stage to go ahead with this.

7.3.4 Roger Andrews has had difficulty obtaining an FK Statue laser crystal paperweight proto-type (company in China).

7.3.5 The club has informed the Trust that it has settled the dispute regarding the "I'll Be There" single and offered the statue committee the unsold copies.

7.3.6 The next group meeting is on Thursday May 31st.

8. Priorities for 2012/13

The proposed priorities were reviewed and will be recirculated.

10. AGM Update

The agenda was reviewed to ensure all points will be covered, and responsibilities were agreed for each agenda item.

11. AOB

Jl confirmed that Policies & Procedures is an item on the draft agenda for June.

12. Date of next meeting

Wednesday June 6th

The meeting will start at 6.30pm in the upstairs bar of the Deri Inn.

(Secretary's note: the date of the next meeting has been changed from that agreed at this meeting: the revised date was agreed subsequently via email.)

End of meeting