



Cardiff City Supporters' Trust Board Meeting Tuesday January 17th at 6.30pm. Venue - Deri Inn

Present:

Tim Hartley (TH - Chair), Tracey Marsh (TM), Brian Mertens (BM), David Craig (DC), Gareth Jones (GaJ), Geraint Jones (GeJ), Keith Morgan (KM), Nigel Turner (NT), Phillip Nifield (PN), John Isaacson (JI - Notes)

Clive Prigg

TH opened the meeting by paying a further tribute to Clive Prigg, who had passed away in December. Several Board members had attended the funeral and had been pleased to witness the respect and affection shown to Clive and his family. He will be sorely missed.

1. Approval of Minutes

Minutes of the Board meeting of December 6th were approved as a true record, with the following changes:

- Section 4 last bullet to read "...the timing of the match in March..."
- Section 6.2 to read "...and Paul []..."
- Section 6.5 removal of the second paragraph.

2. Action Points

APs from the previous meeting were reviewed and discharged, except where included / updated below. New actions arising are also included here.

- 2.1 **PN** to collate Group event dates (dependent on web site changes).
- 2.2 **TM** to arrange for the signed shirt to be raffled at the Leeds event.
- 2.3 **BM** awaiting Club decision re selling goods in Trust Office.
- 2.4 **KM** to ascertain exactly what has been done to date regarding the memorial garden.
- 2.5 **GeJ** to copy the Supporters' Direct DVD for Board members.
- 2.6 **TH** to raise the issue of a Supporters' Liaison Officer at the next meeting with the club.
- 2.7 **GeJ** to poll S. E. Wales MPs regarding attendance at the SD Supporters' Direct parliamentary briefing on the governance recommendations for football clubs.
- 2.8 **BM** to provide url of financial sustainability item on Football League site.
- 2.9 **GeJ** to provide a copy of the Model Rules from Supporters' Direct to DC.
- 2.10 **TH** to email his suggestions on the Supporters' Direct elections with a date for Board members to respond with comments.
- 2.11 **TH** to rearrange the date of the match against Merthyr Tydfil.
- 2.12 **BM** to send information gathered on other Championship Club Supporters' Trusts to Board members.
- 2.13 **KM** to submit the 2011 accounts prior to the AGM.
- 2.14 **DC** to write to Phil Dwyer thanking him for the book signings and the money raised as a result.
- 2.15 **PN** to publicise that the Fred Keenor appeal has raised more than £45k so far, having started the fundraising in April 2010.

- 2.16 **TH** to set up the next meeting between the Trust and the Club.
- 2.17 **GeJ** to advise **KM** of the relevant section in the Arts & Mem covering transfer of shares.
- 2.18 **KM** to contact Alan Whiteley regarding transfer of shares.
- All Group Leaders** to provide reports at least 8 days in advance of Board meetings to **JL**.
- JL** to circulate Group reports with the agenda and previous minutes.

3. Matters Arising

- 3.1 Discussions are ongoing regarding royalties from the sale of the "I'll Be There" single.
- 3.2 **KM** had spoken to Wayne Nash regarding the memorial garden, who said that work had started, with 3 rose gardens, and would continue in the Spring. It will be adjacent to the memorial gates. Clive Prigg's family have requested his ashes to be scattered in the memorial garden.

4. Correspondence

- 4.1 An article on "bubble" matches had been received from Peter Lloyd of the Peterborough Supporters' Trust and was distributed to board members.
- 4.2 **KM** will be meeting with Jo Collins from the Portsmouth Supporters' Trust prior to Saturday's game.
- 4.3 **TH** had received a lot of information from Supporters' Direct, with a supporting DVD containing electronic versions.
- 4.4 Supporters' Direct will be holding another parliamentary briefing on Wednesday 1st February 2-4pm in Westminster on the governance recommendations for football clubs.
- 4.5 **TH** has written to **TG** requesting another Q & A session.

5. Chair's Update - TH

- 5.1 **TH** had previously sent out the candidates' statements for the Supporters' Direct elections. The Trust can vote for up to 6 of the 10 candidates. It was noted that there were some good ideas in the submissions for the Board to consider.
- 5.2 A game against Merthyr Tydfil had been arranged for Sunday March 4th at Penydarren Park. This now clashed with the rearranged date for Cardiff's game against West Ham.
- 5.3 **TH** had met with Colin Heyman and agreed to organise a scratch match with the Jewish community. One of the outcomes suggested was to take a photo on the pitch for the history museum in Bute Town.
- Agreed:** To include a standing item on future agenda on progress against the Trust's key priorities.

6. Subgroup Reports

Updates and key points provided to the Board prior to the meeting are below.

6.1. Finance Report - **KM**

- 6.1.1 A draft P&L account and balance sheet for the year to December 31st were provided prior to the meeting, showing a net income of £3,807 and a bank account balance of £22,242.

6.1.2 The Trust made a surplus of just under £4k for the year, but this is after spending nearly £4k as a "one off" on acquiring and kitting out the Trust office, the benefit of which we will enjoy in future years with no further major costs.

6.1.3 Trust membership income was just over £2k down compared to 2010, but the vast majority of this related to Feb 2011 when a lot of Paypal members who joined in 2010 did not renew. However, income levels for the second half of the year showed an upward trend.

6.1.4 Watts Gregory has reviewed the 2010 accounts and is ready for partner sign off, with no proposed changes, subject only to sighting a couple of documents (which KM now has). KM anticipates submitting the 2011 figures and having them reviewed in time for the AGM.

6.2. Membership Report - TM

6.2.1 Current membership is 742.

6.2.2 The next meeting is set for Thursday January 26th at 6pm in the Duke.

6.2.3 167 people are expected at the Leeds event so far, made up of about 50% members and 50% friends. The aim is to achieve an attendance of 250.

6.3. Communications Report - PN

The intended printing company for the magazine has gone into receivership, so the job has been passed to Allens Printers. PN will take delivery of 1,000 copies this week. It will be free to members. The on-line version will be published at the weekend and contains 2 additional articles. PN also has an article for the next edition.

6.4. Fred Keenor Report – DC

6.4.1 Current balance is in excess of £46k, with a breakdown of funds raised and costs having been provided prior to the meeting.

6.4.2 The group will hold meetings on the last Thursday of each month.

6.4.3 PN, Graham Keenor and DC have visited Roger Andrews' (Sculptor) workshop and studio to see Statue preparatory work undertaken.

6.4.4 Members of CC Supporters' Club attended most recent meeting and have plans to raise funds for the Appeal. They will be invited to future meetings.

6.4.5 PN had a letter from the bank saying account was overdrawn. Direct Debits had been paid out without signatory authority, although the bank had been instructed not to do so. These were paid to Aviva, which is investigating as a case of fraud. The bank account has been reinstated.

(Secretary's note: TH had to leave the meeting at this point and TM took over the Chair.)

6.4.6 The trigger point for the Cardiff Council payment is £45k. As we are paying the sculptor in stages, we will write to the council when £45k has been paid to the sculptor.

6.4.7 We have been given 2 x 1st class return tickets Cardiff – Paddington from Mark Drakeford Cardiff AM and Kevin Brennan Cardiff MP. **Agreed:** Put the tickets for sale on eBay, with a reserve, advise the members and advise the donors. This will be done after the Carling Cup semi-final.

7. AGM Update

JI and NT agreed to assist GeJ with the election process for Board members and preparations for the AGM.

8. AOB

GeJ informed the meeting about the Welsh Assembly Cross-Party Group on Co-operatives and Mutuals.

9. Dates of future meetings

All meetings to start at 6.30pm in the upstairs bar of the Deri Inn. Dates to the end of the season are as follows:

Tuesday February 7th

Thursday March 8th

Tuesday April 3rd

Tuesday May 1st

(Secretary's note: the room has been booked with the Deri for all the above dates.)

End of meeting