



## Cardiff City Supporters' Trust Board Meeting Tuesday August 2<sup>nd</sup> at 6.30pm. Venue - Deri Inn

### Present:

Tracey Marsh (TM), Martin Bale (MB), Phil Nifield (PN), Keith Morgan (KM), Gareth Jones (GaJ), Clive Prigg (CP), Nigel Turner (NT), John Isaacson (JI)

### Apologies:

Tim Hartley (TH), Geraint Jones (GeJ), David Craig (DC), Brian Mertens (BM)

### 1. Chair's Welcome

TM chaired in TH's absence. Everyone introduced themselves and the role they played. CP would be collating the Terms of Reference for the various Groups. JI and NT would be sharing the secretary role.

**Agreed:** To use the web site for Board minutes. (Note: Managed by Mike Morris.)

### 2. Approval of Minutes

Minutes of the Board meeting of June 28<sup>th</sup> were approved as a true record, with the following corrections:

- under item 2, spelling for CP and JI should read Clive Prigg and John Isaacson;
- under item 4, FJF should read FSF (Football Supporters' Federation).

### 3. Action Points

APs from the previous meeting were reviewed and discharged, except where included/updated below. New actions arising are also included here.

- 3.1 **CP** to collate Group dates.
- 3.2 **GaJ** to liaise with CP to put button on web site for Group dates.
- 3.3 **TM** to raise Safe Standing with the club at the meeting of August 9<sup>th</sup>.
- 3.4 **TH** to report back on issues raised with the club at the meeting of July 7<sup>th</sup>.
- 3.5 **KM** to circulate permission form to allow use of pictures of young people.
- 3.6 **All Group Leaders** to produce Terms of Reference and a Yearly plan.
- 3.7 **KM** to invite Mike Fenwick (new Treasurer) to the next Board meeting.
- 3.8 **KM** to provide TM with the membership status list, via his spreadsheet.
- 3.9 **TM** to arrange a redraw of the raffle for the signed shirt.
- 3.10 **TM** to chase response from CCSC.
- 3.11 **GaJ** to check the post box.
- 3.12 **All Group Leaders** to provide reports at least 8 days in advance of Board meetings.
- 3.13 **JI** to circulate Group reports with the agenda and previous minutes.
- 3.14 **KM** to get bank access from BM for himself and for Mike Fenwick.
- 3.15 **KM** to provide bank balance with future reports to the Board.
- 3.16 **MB** to discuss with the Communities Group holding annual 5- and 11-a-side competitions, with a shield awarded to the winners.
- 3.17 **PN** to thank Dave Towler, Lyndon Rhodes and Matt Aplin for their assistance in producing the CCST magazine.

- 3.18 **KM** to look at size of sign needed for the new office.
- 3.19 **GaJ** to find CCST logo and email to PN.
- 3.20 **PN** to include Commons Select Committee url in the magazine.

#### **4. Matters Arising**

None.

#### **5. Correspondence**

Nothing to report.

#### **6. Chair's Update - TM**

- 6.1 Relationship with the club is developing and we need to build on this.
- 6.2 TH, TM and MB to meet with the Club on August 9<sup>th</sup>. Some potential points to raise were discussed, including the standard of stewarding in relation to the lower tolerance to standing in the stadium expected in 2011/12. In answer to a query from NT, TM said that the likely attendees from the Club could be Gethin Jenkins, Julian Jenkins, Wayne Nash and Barrie McAuliffe.

#### **7. Subgroup Terms of Reference & Yearly Plans**

Carried over to next meeting.

#### **8. Finance Report - KM**

- 8.1 Mike Fenwick has agreed to be Treasurer. Financial matters for 2010 will need to be finalised, prior to Mike taking on responsibility with effect from 2011.
- 8.2 The situation with membership subs was not as bad as suggested at the last meeting, as all the information had not been available i.e. cash and cheques had not been taken in to account.
- 8.3 KM has spoken with the internal auditors.  
**Agreed:** A policy decision is needed from the membership group regarding monthly standing orders i.e. whether a monthly standing order should be allowed for only £1, the main reason for potentially removing this being that banks often think this is a fraudulent act and the orders are often stopped.

#### **9. Communities Report - MB**

An 11-a-side competition has been arranged between CCST and those from Newport, Merthyr, the Valleys and possibly Swansea. Each Trust is providing a signed shirt and the FAW a football for a raffle.

#### **10. Membership Report - TM**

- 10.1 There are 647 members, with an increasing membership.
- 10.2 The next major event will be for the 10<sup>th</sup> anniversary of the Leeds cup game. TM suggested holding the 2 annual smaller meetings at the club.

#### **11. Communications Report - PN**

- 11.1 There had been no response from the Sand Martin Pub regarding an advert in the magazine.
- 11.2 The magazine should be available on line on the Friday before the Bristol City game. The focus is a Q&A interview with Kevin McNaughton. There will

also be a Don Murray interview and an article by Rob Phillips. The magazine will be password protected initially, for CCST members.

**Agreed:** Period for password protection to be 2 weeks.

11.3 Will look at producing a printed magazine in January.

11.4 Suggestions invited for the next issue.

11.5 CCST will have a full page in each match day programme this season.

## **12. Fred Keenor Report – DC (via PN)**

12.1 The Club will hold the contract with Roger Andrews and make payments on behalf of the CCST. The Club has made the first payment, to enable him to start work and to show goodwill.

12.2 Seven AMs including Julie Morgan have pledged their support to the Appeal and will work on our behalf to try to ensure that the Welsh Government makes a donation. A fundraising event is being planned at the Stadium late October at which AMs and Johnny Owen will be present.

12.3 Have written to Craig Bellamy as Patron to get him more involved.

12.4 Following attendance at South Wales Chamber of Commerce working breakfast/exhibition, DC has sent letters to those he met. Barclays Bank, Capital Radio and Fox Removals showed interest.

12.5 Cardiff Council are being kept up to date with developments.

12.6 The sum raised to date should now be over £40k.

## **13. New Trust Office – BM (via KM)**

The office is expected to be ready for the Bristol City game.

## **14. Confirm dates of future meetings**

**Agreed:** Future Board Meetings to be held on the first Tuesday of the month, except where there is a Cardiff or Wales home or away game, in which case the meeting will be held on the Wednesday.

All meetings to start at 6.30pm in the upstairs bar of the Deri Inn. Dates to the end of the season are therefore as follows:

Wednesday September 7<sup>th</sup>

Wednesday October 5<sup>th</sup> (room was unavailable on the Tuesday)

Tuesday November 1<sup>st</sup>

Tuesday December 6<sup>th</sup>

Tuesday January 3<sup>rd</sup>

Tuesday February 7<sup>th</sup>

Wednesday March 7<sup>th</sup>

Tuesday April 3<sup>rd</sup>

Tuesday May 1<sup>st</sup>

(Secretary's note: the room has been booked with the Deri up to December.)

**The meeting then closed and the Open meeting convened.**