

RECORD OF THE CCST BOARD MEETING HELD ON 1/6/10

(NEXT MEETING 13/7/10 –VENUE and TIME TBA)

PRESENT – Tim Hartley (TH), Keith Morgan (KM), Martin Bale (MB), Tracey Marsh (TM), David Craig (DC), Anthony Wedlake (AW), Phil Nifield (PN), Gareth Jones (GARETHJ), Mike Roderick (MR), Geraint Jones – Secretary (GERAINTJ)

BOARD DECISIONS TAKEN AT THE MEETING

DECISION NO.	DESCRIPTION OF DECISION
010610-D001	In future, actions from a board meeting may only be assigned to board members and only to those present at the meeting when the action is assigned
010610-D002	The record of board meetings will continue to be published but any confidential content may first be removed as directed by the board
010610-D003	Board meetings should be attended by board members only or people specifically invited to join for all or part of a board meeting. The proposed dates for board meetings (2 <sup>nd</sup> Tuesday of the month) were accepted but all these meetings will be held in Cardiff. However, at least four public (non-board) meetings will be held during the course of the year at venues outside Cardiff.
010610-D004	The discussion paper concerning the promotional film was approved subject to reviewing the costs later (see action A002 below)
010610-D005	The discussion papers concerning the memorial garden and the stadium surrounds were approved and will be discussed at the next meeting with CCFC
010610-D006	The discussion papers concerning away membership and away ticketing were approved and will be discussed at the next meeting with CCFC
010610-D007	The content of the discussion paper concerning the establishment of a Communications group was approved and GARETHJ volunteered to lead it
010610-D008	The discussion paper concerning alignment with the Supporters Club was not approved but passed down to the Membership group for further consideration
010610-D009	Regarding the discussion paper about moving the Family Stand, it was agreed to discuss with CCFC at the forthcoming meeting whether this would ever be possible even if there were popular support
010610-D010	The Membership group led by TM will consider the content of the discussion paper relating to Membership including the question of defining the “value proposition.”
010610-D011	The discussion paper by AW concerning the need to continue to track members’ CCFC share ownership was accepted. AW will take responsibility for it.
010610-D012	The recommendations in the Board Election paper by GERAINTJ were accepted
010610-D013	Discussion of the Parliamentary Candidates report was deferred

## ACTION LIST

ACTION NO.	DESCRIPTION OF ACTION	BY WHOM	BY WHEN
010610-A001	Correct the record of the previous board meeting held on 25/5. (Amend board responsibilities as follows: remove TM from Communications but give her Membership. Add a decision to recruit a new treasurer).	GERAINTJ	13/7/10
010610-A002	Produce and circulate a short paper for the board outlining the high-level steps and resources required to produce the proposed promotional film	TH	6/7/10
010610-A003	Propose venues and dates for public non-board meetings	GERAINTJ	13/7/10
010610-A004	Include items outlined above at D005, D006 and D009 in agenda for the next meeting with CCFC	TH	6/6/10
010610-A005	Hold inaugural meeting of the Communications group (D007 above)	GARETHJ	13/7/10
010610-A006	Hold meeting of the Membership group to consider the proposals in the papers at D008 and D010 above	TM	13/7/10
010610-A007	Resolve the audit issues with the 2009 accounts with a view to achieving members' approval and submission by 31/7/10	KM/TM/MR	31/7/10
010610-A008	Track down funds from the January quiz evening	TM	ASAP
010610-A009	Enquire if Elite Fitness will offer a discount to trust members	MR	13/7/10
010610-A010	Attend the Supporters Direct conference to represent the Trust	TH/GERAINTJ	12/6/10
010610-A11	Arrange Trust representation at the Grangetown Festival event	MB	19/6/10
010610-A12	Advise venue, time and agenda for next meeting (13/7/10)	GERAINTJ	6/7/10