



## **Cardiff City Supporters Trust Board Membership Policy**

### **1. Introduction**

The aim of this policy is to ensure that Cardiff City Supporters Society Ltd (known Cardiff City Supporters Trust-CCST) Board of Directors has the skills and experience necessary to operate effectively, utilising the key principle of democratic governance.

### **2. The Role of a Board Member**

**The essential role of a board member of CCST is to safeguard the democratic governance of the Trust.**

The Board must make certain that CCST:

- Protects the investment and interests of its members
- Complies with the law of England and Wales
- Is managed in an open, transparent and fully inclusive manner
- Democratically consults with its members/shareholders
- Benefits the community that it serves (the European Electoral Area of South East Wales)
- Promotes ethical and responsible decision making
- Manages its affairs in accordance with the aims and objectives of the “Supporters Trust” movement
- Provides leadership and develops a strategy to achieve the aims and objectives of CCST.

### **3. Skills and Experience**

The Board of Directors should be made up of individuals with skills and knowledge in the following areas:

- Management
- Accountancy
- Business Development
- Law
- Community Development
- Communication
- Cardiff City Football Club
- The work of the “Supporters Trust” movement

#### **4. Principles of Board Membership**

- i. All members of the Board of CCST, whether elected or otherwise, must be members of CCST.
- ii. All members of CCST's Board must be committed to the principles of Supporters Direct, the advancement of CCST and Cardiff City Football Club.
- iii. All members of CCST's Board must participate in Board meetings. If a Board member fails to attend two consecutive Board meetings, without offering an explanation which is acceptable to the Board, the Board may replace him/her.
- iv. Members of CCST's Board must abide by the decisions of the majority and act in accordance with those decisions.(Collective Responsibility)
- v. All members of CCST's Board are expected to adhere to the above principle of collective responsibility. Any Board member, who publicly criticises or undermines any decision or policy of the Board, may be subject to disciplinary action.
- vi. CCST's Board may, by majority vote, determine that its members are not bound by collective responsibility in respect of any particular matter. If so clauses iv and v will then not apply.
- vii. Any Board member of CCST who acts or participates in any activities that bring the CCST into disrepute may be subject to disciplinary action.

#### **Co-opted Members of the Board**

1. CCST's Board shall have power to co-opt up to 3 additional board members, in order to achieve its objectives.
2. The co-opting of an additional member shall be by resolution, at a properly called meeting of CCST's Board, at which two thirds of those present votes in favour.
3. The co-opted members will be asked to sign a declaration that they have not been convicted of any indictable offence (other than a spent conviction as defined by the Rehabilitation of Offenders Act 1974).