



Cardiff City Supporters Trust steering group meeting

7-30pm at the Duke of Clarence on Monday 7th April 2008

Chairs welcome:

Paul Corkrey welcomed all who attended and explained that there may be a few absentees due to the F.A.Cup win.

Apologies:

Mike Morris/Tim Wegener/Keith Morgan/Richard Huish/Tim Hill

Minutes:

The Chairman explained that all minutes from last meeting were aimed at the organisation of the Open meeting and were available online; the event was very successful and it was agreed that we briefly discuss the Open meeting tonight and then move onwards.

Matters arising not on agenda:

None

Review of public meeting:

The committee were delighted with the unanimous vote in favour of setting up the trust and discussed the good points and bad that arose from the event, lessons learnt now will help us when organising future events such as the AGM.

Our achievements were noted (by the comments from those who attended the meeting) and the steering group were pleased with their response.

It was without doubt a success, and although the Chairman expressed some concern regards the numbers who attended, this was not the view of the group who believed getting over 100 people to a meeting was very good.

Treasurers report (Rob Keegan):

(RK) Produced a full balance sheet that showed all our financial transactions, he also explained that we had collected £190.69 p in donations given by fans who attended the Open meeting.

He announced that a further donation had been made to the trust of £20 and that the current balance in the account was now £1,098.49.

Guest speaker:

(Introduced by the chairman Paul Corkrey)

Mr. James Mathie of Supporters Direct (deputising for Kevin Rye) was introduced to the steering group and went on to discuss what we, as a trust steering group should be doing now. He congratulated the group on putting on the open meeting and commented on its professional presentation and also the result at Wembley and wished us good luck for the final in May.

He pointed out that we, as a steering group, should make sure that we have the rules and regulations of the trust decided as soon as possible and also that we have the correct procedures in place regarding the filing of trust accounts and auditing.

He then advised us to split into smaller work groups which could work together and then submit their findings to the whole group for a final decision.

The groups were:

1. Constitution----model rules/elections/board
2. Membership---adult/junior/corporate
3. Launch---planning for an A.G.M.
4. Community
5. Communications---press/web site/message board etc.
6. Financial---auditing and filing of trust accounts
7. Fundraising---social activities
8. Business plan--- where we as a steering group see ourselves in the future compared to where we are now, and setting aims and objectives.

James was then thanked by the chairman for his advice and the steering group decided to split into four groups decided by the steering group as a whole;

The groups were were:

1. Constitution---

Dave Sugarman (chair of group), Paul Russell, Geraint Jones & Mike Williams.

2. Membership

---Mark Hooper (chair of group), Paul Corkrey & Rob Keegan

3. Community & Fundraising---Daniel James, Paul Corkrey, Martin Bale
(this group will be formed at later meeting)

4. Launch event and communications

Stuart Ropke (chair of group), Phillip Nifield, Mike Morris, Tracey Marsh, Ryan Thomas & Tim Hartley.

These groups may have people added to at next meeting and Paul Corkrey (chairman) may work in more than one group.

The steering group then split into the designated work groups for discussion, the people within those groups could then plan their next steps to achieving their group aims & objectives.

As these groups move forward future plans/aims of each group will be added to the minutes.

These groups would now meet during the interim period and then report back to the Steering group meeting in three weeks time.

Any other business

1. Dave Sugarman informed the steering group of an offer from Mr. Andrew Turton (Thin blue line) that he would not only do a follow-up article for the trust but would allow us to use the Thin Blue Line Fanzine for future mail/leaflet drops and was happy to help.
2. (DS) also said about the use of a P.O. Box and it was decided costs/address would be looked at by the membership group.
3. (DS) Merchandise with trust logo should be looked at as a way of gaining funds for the trust. DS had a magazine full of examples of possible merchandise products.

The date of the next scheduled for the 28th April at the Duke of Clarence at 7-30pm and the meeting was adjourned.